

## 2021-2022 Verification Process

Each academic year, the Department of Education randomly selects students' FAFSAs for a process called “**verification**”. This process requires the Financial Aid Office to request additional documentation before they can finalize a student’s financial aid award package. Not all students will be selected for verification.

To find out if your file has been selected for verification go to: <https://identity.albright.edu> and log in with your Albright username and password.

Scroll down to the **Financial Aid 2021-2022** tab. If selected, there will be a requirement listed as ‘Verification: *Status of Documentation*’ within the Financial Aid tab.

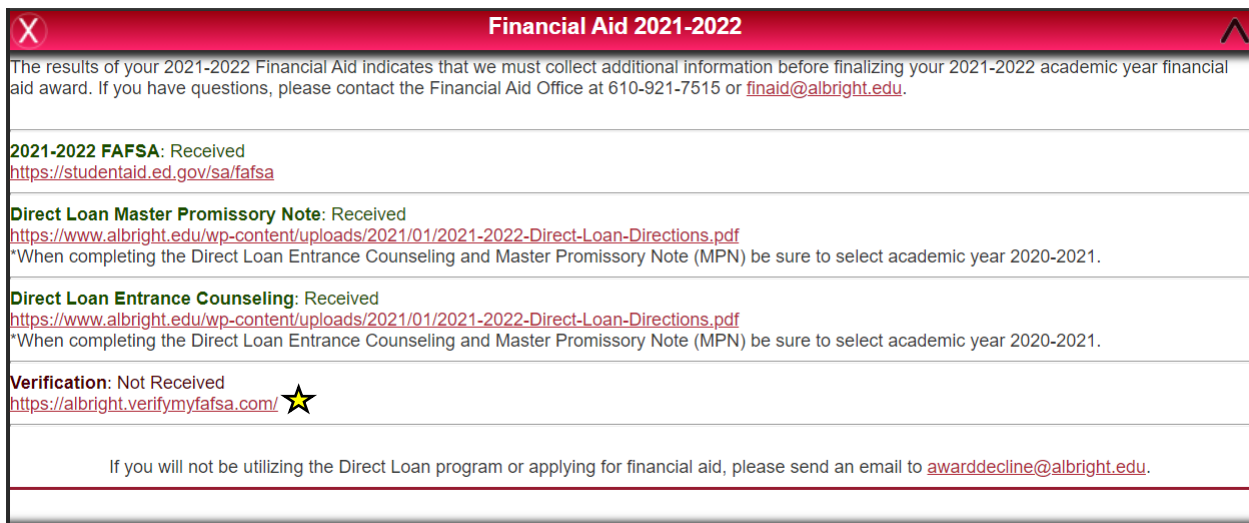
### Verification Status Key:

Not Received - Verification portal has not been activated or documents have not been submitted.

Not Reviewed – Verification items have been submitted awaiting the Financial Aid Office to review.

Incomplete - Verification is incomplete, please return to the student forms portal to view incomplete items.

Approved - Verification process has been completed.



**Financial Aid 2021-2022**

The results of your 2021-2022 Financial Aid indicates that we must collect additional information before finalizing your 2021-2022 academic year financial aid award. If you have questions, please contact the Financial Aid Office at 610-921-7515 or [finaid@albright.edu](mailto:finaid@albright.edu).

**2021-2022 FAFSA:** Received  
<https://studentaid.ed.gov/sa/fafsa>

**Direct Loan Master Promissory Note:** Received  
<https://www.albright.edu/wp-content/uploads/2021/01/2021-2022-Direct-Loan-Directions.pdf>  
\*When completing the Direct Loan Entrance Counseling and Master Promissory Note (MPN) be sure to select academic year 2020-2021.

**Direct Loan Entrance Counseling:** Received  
<https://www.albright.edu/wp-content/uploads/2021/01/2021-2022-Direct-Loan-Directions.pdf>  
\*When completing the Direct Loan Entrance Counseling and Master Promissory Note (MPN) be sure to select academic year 2020-2021.

**Verification:** Not Received  
<https://albright.verifymyfafsa.com/> ★

If you will not be utilizing the Direct Loan program or applying for financial aid, please send an email to [awarddecline@albright.edu](mailto:awarddecline@albright.edu).

First time users

### Create Your Account

This is a one-time account creation. Make sure all information is presented exactly as on the FAFSA. This information is used to validate your identity so that an electronic signature can be used on future forms.

- Keep this login information for future use!

### Two Easy Steps:

1. Go to <https://albright.verifymyfafsa.com> or visit your Identity Portal for a direct link (see snapshot above for an example)
2. Log in using your LionLink credentials  
Username Example: *lastname.firstname001*

Returning users may go to <https://albright.verifymyfafsa.com> and log in using their username and password.



Follow the prompts in the Albright, Financial Aid Student Forms Portal to complete all required verification steps. Please continue to monitor this portal for any updates regarding the verification process. (A file is not considered complete until the Identity Verification status shows as **'Approved'**.)

*Required tasks will populate in the students Student Forms profile. Students will create a required 5-digit signature pin after completing the electronic verification worksheet.*

Please be prepared and have copies of the following items ready to upload:

- Student 2019 Tax Documentation – including both a signed tax return as well as all applicable W2's or Schedules
- Parent 2019 Tax Documentation – including both a signed tax return as well as all applicable W2's or Schedules

Dependent Students Only:

After submitting all required verification documents, students will initiate a parent to create an account to provide their e-signature.

Please contact our office if you/your parent has any trouble accessing the Student Forms Portal or completing the required tasks.

**Albright Financial Aid Office**

Email: [fnaid@albright.edu](mailto:fnaid@albright.edu)

Phone: 610-921-7515

Fax: 610-921-7729