Spring 2021 Syllabus Statements for Academic Support Services

Gingrich Library

The Gingrich Library provides resources to assist Albright students with their class projects and research needs. Located in the Center for Computing and Mathematics, the library offers access to its entire catalog of print materials and DVDs as well as an extensive collection of e-books, electronic journals and databases all available from on-campus, in residence halls or off-campus. A small browsing library and college computers are located in the building. Reference librarians are available remotely to answer questions and help students use resources and find appropriate materials. Students are encouraged to email a librarian at any stage of the research process http://library.albright.edu/contact or to use the real-time chat services available through the library's portal at the library's main page (http://library.albright.edu).

Academic Learning Center (for regular day courses)

The Academic Learning Center (ALC) offers various resources to assist Albright students with their academic success. Students have academic support resources available to them at no charge. The ALC offers course-specific peer tutoring for many general education classes at the 100-200 level. Request a peer tutor here: www.albright.edu/academics/tutor_request_form.php. For upperclass students, the ALC offers one-on-one academic coaching on study skills, time management, note-taking, and learning strategies. (The Student Success Specialists offer coaching for first-year students.) Request an academic support meeting here: https://www.albright.edu/about-albright/offices-departments/academic-learning-center/request-an-academic-support-meeting/. Our main office is located in Teel Hall 309A. Contact the ALC at 610-921-7662 and academiclearningcenter@albright.edu.

Writing Center

You are encouraged to work with the Writing Center early and often to help build a strong foundation for writing in this course and in all of your courses. The center's peer tutors and director will work with you at any stage of the writing process, from developing and organizing ideas to revising and editing drafts. Tutors are also available to discuss and practice approaches to managing the college reading workload and reading more effectively. The center is located in Student Center Classroom 1, on the lower level near the mailroom and can be reached at writingcenter@albright.edu. For in-person or online chat sessions (with a whiteboard for revision and options for audio-video or type chat), use our appointment system at http://alb.mywconline.com. For e-mail-based feedback, you can submit an essay using this form: https://www.albright.edu/about-albright/offices-departments/writing-center/essay-feedback-form/ . The Writing Center may not be available during some holiday breaks.

The Office of Student Success (for first-year students)

The Office of Student Success provides proactive outreach, personalized academic support, and campus connections to help first-year students maximize their potential for success. Student Success Specialists are available via phone, Zoom and Teams; they will work with students to

address concerns about time management and procrastination, goal planning and motivation, academic exploration, and college life and expectations in general.
To schedule a meeting, follow the instructions at this link: https://www.albright.edu/student-life/academic-support/office-of-student-success/one-on-one-consultations/

Office of Student Accessibility and Advocacy

Consistent with the ADAAA and Section 504 of the Rehabilitation Act, Albright College welcomes students with disabilities into the college's educational programs. If you need impairment-related academic adjustments in this course, please contact Sherry Young, Director of Student Accessibility and Advocacy, by email at SAA@albright.edu or by phone at 610-921-7503. Our office is located in the Student Center Conference Room. Students should contact the office to schedule an appointment. Students who use accommodations should meet with course instructors privately and in a timely manner to discuss their Academic Accommodation Letter (AAL). Please note that IEPs and 504 plans do not apply to college-level courses.

Peer Academic Tech Support

ALC and Writing Center student tutors (trained by the Online and Digital Learning staff) hold online drop-in hours to help you use academic technologies effectively. They can help with navigating your Canvas course, formatting and uploading an assignment, designing a basic PowerPoint, making a video in Kaltura, and more. See the Peer Academic Technology Support (PATS) website for current available hours and information on how to drop in (or search "Peer Academic Tech" at the college website).

The Lions' Edge

The Lions' Edge is a web-based system to promote your success at Albright College. The Lions' Edge can be accessed through a link on the Current Students webpage or directly at lionsedge.albright.edu. You can use the Lions' Edge to quickly see who your advisor is, to check your schedule or transcript, or to send messages to faculty and staff at the college. The system can also automatically send alerts by e-mail if you miss several classes or if your grade on Canvas goes below 75%. Please pay attention to any emails that you receive from the system, and talk to your professor or advisor if you have any questions.