

How to Schedule a Meeting with Your Student Success Specialist Through the Lions' Edge

The Office of Student Success provides proactive outreach, personalized academic support, and campus connections to help first-year students maximize their potential for success. Each freshman student has been assigned a Student Success Specialist (SSS) based upon their last name. The coaches are assigned as follows (with office locations in parentheses): A-D – Sharmon Bryant (Teel Hall 108), E-J – Jason Deitz (Teel Hall 314), K&L – Laura DePue (Teel Hall 213C), M-Q – Robin Vacek (Teel Hall 213A), R-Z – Dom Washington (Teel Hall 109).

The following information gives detailed instructions for you to schedule a meeting with you SSS. You can access the Lions' Edge via the link on the Current Students webpage.

Student Resources

Academic Tools

[Canvas](#)
[Paw Print](#)
[My Email](#)
[Lions Edge](#)

[Bookstore](#)
[The Experience](#)
[Self Service](#)
[Course Catalog](#)

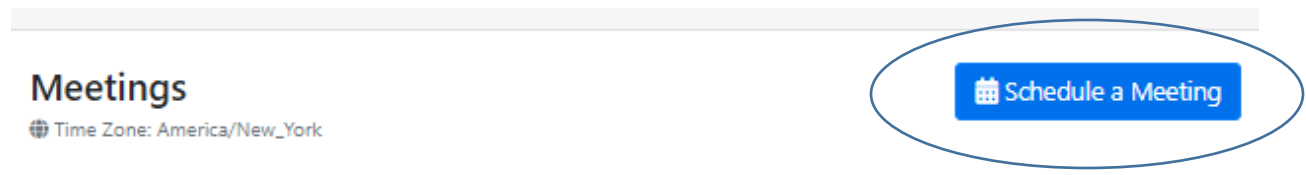
To log on to the Lions' Edge, enter your username and LionPass password. Your home page will then be displayed in the Lions' Edge.

The screenshot shows the Alsbright College Lions' Edge student dashboard. At the top, there is a navigation bar with the Alsbright College logo, the text "ALSBRIGHT COLLEGE", and links for "Home", "Profile", "Messages", and "Resources". On the right side of the navigation bar, there is an "Impersonating" button with a small profile picture icon.

The main content area is divided into several sections:

- Your Success Team:** Features a profile for Michele Cramer, Academic Advisor, with contact information (610) 929-6633 and links for "Send Message" and "Schedule a Meeting".
- Meetings:** Includes a "Schedule a Meeting" button and a message stating "You have no upcoming meetings." Below this is a section titled "Steps to Help You Become Successful" with a "Welcome to Aviso Engage!" message and instructions on how to use the platform.
- Resources Shared With You:** A list of shared resources with dates and times, including "Gable Health and Counseling Center", "Academic Learning Center Home Page", "Academic Enrichment Workshop Series", "Study Abroad", and "Writing Center".
- Messages:** Features an "Inbox" button and a message stating "You have no new messages at this time."
- Tasks:** A section for tracking tasks, currently empty.

To schedule a meeting, click on the Schedule a Meeting icon.



You will then enter the person's name with whom you would like to meet:

📍 Your Location: Albright Campus [✎](#)

Know who you want to meet with?

Select...

What would you like to discuss?

Academic Coaching	Academic Exploration	Accommodations
Advising	Authorize Registration	College Adjustment
College Financial Planning and Literacy	First Year Concern (Other- please specify)	Goal Planning
Motivation	Procrastination	Study Skills
Time Management		

What is on your mind?

[Next >](#)

After you select a person, the options for your meeting will be limited as shown here.

ALBRIGHT COLLEGE Home Profile Messages 2 Resources Impersonating

📍 Your Location: Albright Campus [✎](#)

Meeting with Laura Depue

What would you like to discuss?

Academic Exploration	College Adjustment	First Year Concern (Other- please specify)
Goal Planning	Motivation	Procrastination
Study Skills	Time Management	

What is on your mind?

[Next >](#)

Select the reason for your meeting and enter a message in the "What is on your mind?" field. After you have entered that information, click on Next.

What would you like to discuss?

<input checked="" type="checkbox"/> Academic Exploration	College Adjustment	First Year Concern (Other- please specify)
Goal Planning	Motivation	Procrastination
Study Skills	Time Management	

What is on your mind?

Why would you like to meet? What are planning to discuss?

Next >

Please specify what type of meeting you would like from the choices listed. For the current time, the meetings are limited to phone calls and Zoom meetings.

Meeting with Laura Depue

How would you like to meet?

Phone Call - 15 Minutes	Phone Call - 30 Minutes	Phone call - 60 minutes
Zoom Meeting 15 minutes	Zoom Meeting 30 Minutes	Zoom Meeting 60 Minutes

< Previous Pick a Time >

How would you like to meet?

<input checked="" type="checkbox"/> Phone Call - 15 Minutes	Phone Call - 30 Minutes	Phone call - 60 minutes
Zoom Meeting 15 minutes	Zoom Meeting 30 Minutes	Zoom Meeting 60 Minutes

Please provide a phone number for Albright staff member to contact you at your scheduled time.

< Previous Pick a Time >

The next screen shows the availability of appointments with your SSS. You can click through the days and select a meeting time. Once you select your time, click on Next.

Meeting with Laura Depue

Time Zone: America/New_York

< Tuesday, August 18th >

1:45 PM - 2:00 PM
<input checked="" type="checkbox"/> 3:00 PM - 3:15 PM
3:15 PM - 3:30 PM
3:30 PM - 3:45 PM

< Previous

Next >

The final screen will show you the meeting details. Once you confirm that the information is correct, click on Save.

 Meeting with Laura Depue

Phone Call - 15 Minutes

Please provide a phone number for Albright staff member to contact you at your scheduled time.

Today at 3:00 PM for 15 minutes

Topic


Academic Exploration

[← Previous](#)

[✓ Save](#)


The meeting has now been scheduled. You will receive an email to accept the meeting. The meeting will now show up on your Outlook calendar as well as your SSS's calendar. You will receive a reminder about the meeting prior to the meeting based upon your Outlook calendar settings. The meeting will also be displayed on your homepage in the Lions' Edge as shown here.

Your Success Team

 Michele Cramer
Academic Advisor
(610) 929-6633
[Send Message](#)
[Schedule a Meeting](#)

Meetings [Schedule a Meeting](#)

🌐 Time Zone: America/New_York

 Monday, August 24 11:45AM - 12:00PM
Zoom Meeting 15 minutes with Michele Cramer
Advising

If you have any questions, please reach out to your SSS or to Prof. Cramer (mcramer@albright.edu) for assistance.