REGISTRATION

Current Albright students can register for Summer courses online in Self Service from Monday, March 9 until Thursday, April 2. After these dates, you must contact the Registrar’s Office (610-921-7256 or registrar@albright.edu) to register.

As an important reminder, your current student account balance is required to be settled to register for the Summer session(s). Contact the Student Accounts Office (610-921-7777) if you have a registration hold on your account and/or if you have any questions regarding your account balance.

Non-Albright students should complete the Registration Form located at www.albright.edu/summer

The last day to register for courses that meet on-campus is the first day of the Session. Online courses have earlier deadlines:

- **First Session:** Thursday, May 21
- **Summer-Long Session:** Thursday, May 21
- **Second Session:** Tuesday, June 23

ALBRIGHT COLLEGE RESERVES THE RIGHT TO CANCEL A COURSE IF THERE IS INSUFFICIENT ENROLLMENT.

TUITION

- Per course: $1450
- Internship Registration: $200
- High School Students and 2020 High School Graduates: $725 per course

You will be billed for your Summer Sessions tuition. Payment is due by Monday, May 18 for the First Session and the Long/Online Session and by Monday, June 22 for the Second Session. If you register after these dates, payment will be due at time of registration.

If payment is not received in full by the due date, your course registration will be cancelled.
WITHDRAWAL AND REFUND POLICY

Once registered, a student may officially withdraw from a course by notifying the Registrar’s Office in writing. Discontinuing class attendance or notifying the instructor is not considered an official withdrawal. A student who does not officially withdraw from a course will receive a grade of “F”.

Following official withdrawal from a course, tuition refunds will be made as follows:

**First Session**
- Withdrawal on or before May 28 - 100% Refund
- Withdrawal after May 28 - No Refund

**Second Session**
- Withdrawal on or before June 30 - 100% Refund
- Withdrawal after June 30 - No Refund

**Special Summer-Long Online Session**
- Withdrawal on or before June 1 - 100% Refund
- Withdrawal after June 1 - No Refund

COURSE INFORMATION

Course Load: A student may schedule no more than four courses during the Summer.

Transfer of Credits: Each course is considered to be 4 credits for transfer purposes. Transcripts reflecting grades for all summer sessions will be available the week of August 10. Transcripts may be requested by completing a transcript request form located online on the Registrar’s page located at: [https://www.albright.edu/about-albright/offices-departments/registrar/](https://www.albright.edu/about-albright/offices-departments/registrar/)

Quality/Non-Quality: Albright degree students may take certain courses on a Quality/Non-Quality basis. This summer is considered part of the 2019-20 Academic Year for Q/NQ election purposes. This option is not available to non-degree and visiting students.

HOUSING AND MEALS

Campus housing and meals are available to current Albright students; they are not available for non-Albright students.

Students interested in campus housing and meal plans should contact the Office of Residential Life at (610) 921-7641.

*Albright College is committed to a policy of equal opportunity and does not discriminate on the basis of race, religion, age, national origin, sexual orientation, veteran status, marital status, or disability. This policy extends to all educational, service, and employment programs of the College.*
FIRST SESSION (MAY 27 – JUNE 26)

Classes Begin ...........................................................................................................Wednesday, May 27

Last day:
Registration changes ......................................................................................Thursday, May 28
Q/NQ Election ..........................................................................................................Wednesday, June 3
Course drop with W or WF at instructor discretion...............................Friday, June 19
Course drop with mandatory WF .............................................................After Friday, June 19

Classes End ...........................................................................................................Thursday, June 25

Final Exams .............................................................................................................Friday, June 26

Student reversal of Q/NQ status .................................................................Monday, July 27

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>Instructor</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>BUS345AOL</td>
<td>Financial Management</td>
<td>Newfeld, Daria</td>
<td>ONLINE</td>
</tr>
<tr>
<td>CHE102AOL</td>
<td>Science of Food &amp; Cooking</td>
<td>Rhile, Ian</td>
<td>ONLINE</td>
</tr>
<tr>
<td>ECO105AOL</td>
<td>Principles of Economics</td>
<td>Ghosh, Soma</td>
<td>ONLINE</td>
</tr>
<tr>
<td>ECO207AOL</td>
<td>Statistical Analysis for Eco/Bus</td>
<td>Saboori, Farhad</td>
<td>ONLINE</td>
</tr>
<tr>
<td>ECO336AOL</td>
<td>Intermediate Macroeconomics</td>
<td>Saboori, Farhad</td>
<td>ONLINE</td>
</tr>
<tr>
<td>ENG135AOL</td>
<td>Introduction to Literature</td>
<td>Speese, James</td>
<td>ONLINE</td>
</tr>
<tr>
<td>ENG236AOL</td>
<td>Writing about World Cinema</td>
<td>Tartaglia, Jerry</td>
<td>ONLINE</td>
</tr>
<tr>
<td>FAS283AOL</td>
<td>Fabrics &amp; Fashion Textiles</td>
<td>Jackson, Andre</td>
<td>ONLINE</td>
</tr>
<tr>
<td>MAT110AOL</td>
<td>Elementary Statistics</td>
<td>Schaeffer, Andrea</td>
<td>ONLINE</td>
</tr>
<tr>
<td>MAT131AOL</td>
<td>Calculus I</td>
<td>Nawrocki, David</td>
<td>ONLINE</td>
</tr>
<tr>
<td>MUS122AOL</td>
<td>Music &amp; World Cultures</td>
<td>Merlino, Anthony</td>
<td>ONLINE</td>
</tr>
<tr>
<td>MUS284AOL</td>
<td>Popular Music &amp; Digital Culture</td>
<td>D’Errico, Michael</td>
<td>ONLINE</td>
</tr>
<tr>
<td>REL231AOL</td>
<td>Cults &amp; New Religious Movements</td>
<td>Brown, Charles</td>
<td>ONLINE</td>
</tr>
<tr>
<td>SOC231AOL</td>
<td>Cults &amp; New Religious Movements</td>
<td>Brown, Charles</td>
<td>ONLINE</td>
</tr>
<tr>
<td>SOC383AOL</td>
<td>Understanding Identities</td>
<td>Guo, Yu</td>
<td>ONLINE</td>
</tr>
<tr>
<td>SYN391AOL</td>
<td>Space</td>
<td>deSyon, Guillaume</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

ALL COURSES ARE EQUAL TO ONE UNIT;
ONE UNIT IS EQUAL TO FOUR CREDITS
SECOND SESSION (JUNE 29 – JULY 29)

Classes Begin .................................................................Monday, June 29

Last day:
Registration changes ....................................................Tuesday, June 30
Q/NQ Election .................................................................Tuesday, July 7
Course drop with W or WF at instructor discretion .................Wednesday, July 22
Course drop with mandatory WF .......................................After Wednesday, July 22

Classes End .......................................................................Tuesday, July 28

Final Exams ......................................................................Wednesday, July 29

Student reversal of Q/NQ status ...........................................Monday, August 31

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO203B*</td>
<td>Introduction to Genetics</td>
<td>Hersperger, Adam</td>
<td>8-10:20 MTWTh</td>
</tr>
<tr>
<td></td>
<td>*There is NO LAB with BIO203A; this course does NOT COUNT AS A GENERAL STUDIES FOUNDATIONS NATURAL SCIENCE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS310B</td>
<td>Operations Management</td>
<td>Saboori, Farhad</td>
<td>10:30-12:50 MTWTh</td>
</tr>
<tr>
<td>ECO233BOL</td>
<td>Comparative Economics</td>
<td>Wilder, Lisa</td>
<td>ONLINE</td>
</tr>
<tr>
<td>ENG135BOL</td>
<td>Art of Short Story</td>
<td>Tartaglia, Jerry</td>
<td>ONLINE</td>
</tr>
<tr>
<td>ENG235B</td>
<td>Monsters in Literature &amp; Film</td>
<td>Speese, James</td>
<td>10:30-12:50 MTWTh</td>
</tr>
<tr>
<td>MAT131BOL</td>
<td>Calculus I</td>
<td>Nawrocki, David</td>
<td>ONLINE</td>
</tr>
<tr>
<td>MAT132B</td>
<td>Calculus II</td>
<td>Shelton, Brittany</td>
<td>10:50-1:40 MTWTh</td>
</tr>
<tr>
<td>MUS121BOL</td>
<td>Black Popular Music</td>
<td>Lomanno, Mark</td>
<td>ONLINE</td>
</tr>
<tr>
<td>SOC101BOL</td>
<td>Introduction to Sociology</td>
<td>Brown, Charles</td>
<td>ONLINE</td>
</tr>
<tr>
<td>SPA102BOL**</td>
<td>Elementary II</td>
<td>John, Adam</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td>** SPA102BOL - This class meets with special dates from July 6 – August 5.</td>
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</tbody>
</table>

ALL COURSES ARE EQUAL TO ONE UNIT;
ONE UNIT IS EQUAL TO FOUR CREDITS
SPECIAL SUMMER-LONG ONLINE SESSION (MAY 27-JULY 29)

Classes Begin ................................................................. Wednesday, May 27

Last day:
  Registration changes ..................................................... Monday, June 1
  Q/NQ Election ............................................................... Monday, June 8
  Course drop with W or WF at instructor discretion .......... Friday, July 24
  Course drop with mandatory WF .................................... After Friday, July 24

Classes End ................................................................. Tuesday, July 28

Final Exams ................................................................. Wednesday, July 29

Student reversal of Q/NQ status ...................................... Monday, August 31

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>Instructor</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PHI25OL</td>
<td>Business Ethics</td>
<td>Abrams, Yuval</td>
<td>ONLINE</td>
</tr>
<tr>
<td>PSY100OL</td>
<td>General Psychology</td>
<td>Heberle, Julia</td>
<td>ONLINE</td>
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<tr>
<td>PSY205OL</td>
<td>Biological Psychology</td>
<td>Feigenson, Keith</td>
<td>ONLINE</td>
</tr>
<tr>
<td>PSY206OL</td>
<td>Social Psychology</td>
<td>Seidman, Gwendolyn</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

ALL COURSES ARE EQUAL TO ONE UNIT;
ONE UNIT IS EQUAL TO FOUR CREDITS
COURSE DESCRIPTIONS

BIOLGY

BIO203 Introduction to Genetics An introduction to classical genetics, molecular genetics and evolution. Includes a major writing project designed to explore specific topics in genetics and evolution. There is NO LAB with BIO203A; this course DOES NOT COUNT AS A GENERAL STUDIES FOUNDATIONS-NATURAL SCIENCE.

BUSINESS

BUS310 Operations Management An introduction to concepts, principles, and practices of effective creation and distribution of goods and services. The focus of the course is on quantitative techniques for problems solving and decision making in a variety of strategic and tactical areas of operations management, including total quality management, forecasting, product design, process design and capacity planning, location planning, supply chain management, inventory control, and project management. Prerequisite: ECO207 Statistics.

BUS345 Financial Management An introduction to the concepts and techniques of financial management including elementary security valuation, time value of money, risk analysis, capital budgeting, capital structure and cost of capital, financial planning and forecasting, and financial statement analysis. ONLINE, Prerequisites: ACC101 Financial & ECO207 Statistics.

CHEMISTRY

CHE102 Science of Food & Cooking This course is designed to use food and cooking as a means to learn biochemistry. After exploring some basic biochemistry, explore various food types, such as fruits, vegetables, beer, wine, bread, baked goods, chocolates, candy, meat, milk, cheese, eggs and custards. Students will implement experiments with food aimed at exploring questions and testing hypotheses to develop their critical thinking skills. Students will need access to a kitchen with some basic cooking equipment and will purchase food for the laboratory component. ONLINE, GENERAL STUDIES FOUNDATIONS-NATURAL SCIENCE.

ECONOMICS

ECO105 Principles of Economics An introduction to the methodology of economics and basic principles of microeconomics and macroeconomics. The primary objective of this course is to provide a foundation for further study in economics. It also serves as an introduction to basic economics as a social science. ONLINE GENERAL STUDIES FOUNDATIONS-SOCIAL SCIENCE.

ECO207 Statistical Analysis for Economics and Business An introduction to the concepts, theories, and methods of statistical problem-solving in business and economics. Topics include frequency distributions, descriptive statistics, elementary probability and sampling theory, probability distributions, elementary hypothesis testing, analysis of variance, correlation, and regression. ONLINE, GENERAL STUDIES FOUNDATIONS-QUANTITATIVE REASONING.

ECO233 Comparative Economics An important aspect of the trend toward the globalization of markets is that economic decisions and their outcomes are becoming increasingly intertwined and interdependent. This growing interdependence requires knowledge of the rules and institutional mechanisms by and with which other economies operate. Such knowledge has become a crucial economic resource, the use of which economic policymakers, industrial leaders, and individual firm managers can no longer do without. This course examines the various approaches and methods used to solve economic problems in a number of societies, both past and current, with a special emphasis on today’s key European and Asian economies. It analyzes the principles and institutions by which these economies have sought to improve their objectives of better resource allocation, technological progress, income distribution, and growth. ONLINE, GENERAL STUDIES CONNECTIONS-GLOBAL. Prerequisite: ECO105 Economic Principles.

ECO336 Intermediate Macroeconomic Analysis An examination of the modern history of determination of the level and rate of growth of income, employment, output, and general price level. Alternative fiscal and monetary policies to facilitate full employment and stable economic growth. ONLINE, Prerequisite: ECO105 Economic Principles.

ENGLISH

ENG135AOL Introduction to Literature Students will be exposed to a variety literary genres and authors of various backgrounds, focusing on American literature. Class will discuss these texts and learn styles of deconstruction and analysis to pull personal and cultural meaning from texts. ONLINE, GENERAL STUDIES FOUNDATIONS: HUMANITIES.

ENG135BOL Art of Short Story In this online four week writing course, which satisfies the Foundations requirement for General education, students will read, analyze, and write about short fiction. Plot, characterization, theme, and structure are several of the elements that will be examined in the short stories. They will learn to apply the elements of critical analysis, which is a skill that is applicable to most other college level courses. Stories by Science Fiction, Traditional, and Feminist writers are included. Students are expected to devote at least 15 hours per week to the work of this online course. It is not possible to complete the work on week ends only. Mid-week participation is required. The course is open to Accepted Incoming Students, High School Seniors, and matriculated students. ONLINE, GENERAL STUDIES FOUNDATIONS: HUMANITIES.

ENG235B Monsters in Lit & Film From Frankenstein and vampires to aliens and zombies, monsters have haunted our nightmares . . . and our literature. Of course, these monsters represent the fears of the societies from which they spring. This class will examine monsters in literature and film—how they represent ourselves, and our fears—and how and why we face those fears metaphorically in this literature. What makes monsters “scary?” How do they come to represent the “other?” And what happens when the monster is us? GENERAL STUDIES CONNECTIONS—HUMANITIES.
ENG236AOL *Writing about World Cinema*  Writing About World Cinema is an online four week writing course that satisfies a Global Humanities Connections General Education requirement. The course is designed to explore the films of various nations, and analyze them by understanding the historic and cultural contexts in which they were produced. Students are expected to devote at least 15 hours per week to the work of this online course. It is not possible to complete the work on week ends only. Mid-week participation is required. The course is open to Albright students who have completed their Foundations requirement.  ONLINE. GENERAL STUDIES CONNECTIONS-GLOBAL-HUMANITIES.

**FASHION**

FAS283 *Fabrics & Fashion Textiles*  The journey of a single garment is never simple. Take for example the humble T-shirt: cotton is grown, spun, dyed, knitted, and sewn. Each step combining multiple processes; each step building upon the last. Through hands on experience, students will get an introduction to each of these processes including other variations to the chain of production. Students will leave this course with a basic understanding of how various fibers become the yarns, fabrics and consumer goods they use every day. Projects encourage individuals to expand upon each lesson, building upon their individual skills to produce an end product that fits within their personal work/portfolio. ONLINE.

**MATH**

MAT110 *Elementary Statistics*  This course gives students a general overview of modern statistics. Topics include: organization of data; probability and probability distributions; measures of central tendency and variability; normal distributions; sampling; hypothesis testing; correlation and regression. A TI-89 graphing calculator is highly recommended. FOUNDATIONS-QUANTITATIVE REASONING.

MAT131 *Calculus and Analytic Geometry I*  Fundamental concepts of functions of one variable: limits, continuity, and differentiability. Derivative applications in curve stretching, related rates, and maxima-minima problems. Introduction to indefinite and definite integration including the fundamental theorem. This is the first course taken by students in a math or math-related curriculum. ONLINE. GENERAL STUDIES FOUNDATIONS-QUANTITATIVE REASONING.

MAT132 *Calculus and Analytic Geometry II*  Continuation of Calculus I. Topics include transcendental functions, applications of integration including volumes, surface areas, arc length and work. Also covered are integration techniques, indeterminate forms, improper integrals, sequences and series, and Taylor’s theorem. Prerequisite: C- or higher in MAT 131

**MUSIC**

MUS121 *Black Popular Music*  This course surveys, investigates, and analyzes black popular music from the 19th century to the present, focusing on the main themes of creativity, technology, and performance. Through critical listening and analytical thinking skills, students will explore black popular culture as means of expression, communication, and collective identity, attending to issues of representation, identity, values, and aesthetics through a wide range of interdisciplinary sources and methodologies. We will cover major figures and genres – including artists in blues, jazz, R&B, funk, and rap – and discuss the impact of the music industry, audience reception, and cultural politics on these musicians and the communities to which they belonged. In addition to critical thinking to synthesize material, students will complete comparative analyses, relate individual lessons to key course themes, and connect the curriculum to their own experiences and musical listening practices. ONLINE. GENERAL STUDIES FOUNDATIONS-HUMANITIES.

MUS122 *Music and World Cultures*  A grand tour of the musical styles of the world’s large culture regions: sub-Saharan Africa, the Middle East and the Islamic world, South Asia, Southeast Asia, the Pacific, East Asia, Amerindia, and the Western world. Student will be introduced to basic musical concepts with emphasis on understanding musical instrument types and their characteristic sounds. Students will listen to recordings of ancient and medieval folk music types of traditional rural communities (work songs, harvest songs, lullabies); the art music of the aristocratic courts (including the South Asian raga and the Western symphony); and the modern musical styles emerging in the contemporary urban and electronic age, from Chinese rock to African rap. Film viewings will help students link the diverse musical sounds with social contexts. Each semester we try to arrange for the visit of a world musician to personally introduce their style to the class. ONLINE. GENERAL STUDIES FOUNDATIONS-FINE ARTS.

MUS284 *Popular Music & Digital Culture*  This course explores the interrelationships between commercial popular music and digital culture in the late twentieth and early twenty-first centuries. Students will explore issues such as gender and identity in popular music, the remix as cultural practice, the politics of digital sampling, hip-hop and dance music in Post-Ferguson America, the relationship between music and interactive media such as video games, and globalization in the age of cloud computing. By combining critical listening with original research and writing, students will engage core debates within popular music and digital media studies. ONLINE. GENERAL STUDIES CONNECTIONS-GLOBAL-HUMANITIES.

**PHILOSOPHY**

PHI250 *Business Ethics*  This course gives students a concise background in ethical reasoning and ethical theories and applies these theories to contemporary business practices. What is the relationship between the profitable and the ethical, between markets and morals? We will address this question by looking at current issues such as the moral bases of free markets and free societies, the impact of automation and digital technologies on workplaces, the social impact of advertising, and the environmental impact of our economic activity. ONLINE. GENERAL STUDIES CONNECTIONS-HUMANITIES.

**PSYCHOLOGY**

PSY100 *General Psychology*  This course introduces students to the broad discipline of psychology, focusing on theories and research explaining behavior. Major areas include, but are not limited to biopsychology, motivation, sensation, perception, learning, cognition, development, stress and health, personality, and psychopathology. ONLINE. GENERAL STUDIES FOUNDATIONS-SOCIAL SCIENCE.
PSY205 Biological Psychology  A study of the neurobiological basis of behavior. The biological and evolutionary foundations of sensation and perception, emotions, sleep, memory, and mental health issues are examined. The nature-nurture debate is discussed as well as the extent to which the mind contributes to stress, sickness, and health. ONLINE. PREREQUISITE: PSY100 General Psychology

PSY206 General Psychology  Social psychology is the scientific study of how individuals think, feel, and behave in social situations. Topics covered include, perception of others and the self, prejudice, attitudes, social influence, group processes, attraction, altruistic behavior, and aggression. ONLINE. PREREQUISITE: PSY100

RELIGIOUS STUDIES

REL231 Cults/New Religious Movements  This course provides an opportunity for students to develop a general sociological understanding and perspective with which to evaluate, interpret and understand new religious movements, also known as "cults." Topics investigated include the historical emergence of new religious movements, recruitment strategies and the use of violence. Several case studies are used throughout the course including: The People's Temple, The Branch Davidians, Aum Shinrikyo, Montana Freemen, Solar Temple, Heaven's Gate and Chen Tao. ONLINE. GENERAL STUDIES CONNECTIONS-HUMANITIES.

SOCIOLOGY

SOC101 Introduction  A general study emphasizing the concepts methodologies through which the sociologist investigates the nature of the social structure and the social processes related to individual behavior. Satisfies general studies social science requirement. ONLINE. FOUNDATIONS-SOCIAL SCIENCE.

SOC231 Cults/New Religious Movements  This course provides an opportunity for students to develop a general sociological understanding and perspective with which to evaluate, interpret and understand new religious movements, also known as "cults." Topics investigated include the historical emergence of new religious movements, recruitment strategies and the use of violence. Several case studies are used throughout the course including: The People's Temple, The Branch Davidians, Aum Shinrikyo, Montana Freemen, Solar Temple, Heaven's Gate and Chen Tao. ONLINE. GENERAL STUDIES CONNECTIONS.

SOC383 Understanding Identities  In recent years, intersectionality has become a "buzzword" in both social sciences and humanities. It is often used to describe the fact that people are located at the intersections of multiple social categories (rather than just one category), such as race, gender, social class, sexuality, ability/disability, nationality, etc. This challenges the view that people are either totally privileged or totally oppressed in society and explores the possibility that people can be privileged in some aspects but disadvantaged in others in social life. Intersectionality also speaks to the necessity of considering how multiple disadvantages may work together to shape some people's life chances instead of prioritizing just one category while ignoring others (i.e., the competition of comparing which social group is MORE oppressed). This course explores this relative new field of intersectionality, tracing its history back to Black Feminism and discussing its various applications today — especially in terms of understanding our own identities. ONLINE. GENERAL STUDIES CONNECTIONS.

SPANISH

SPA102 Elementary II  Continuation of 101. ONLINE Prerequisite: SPA 101. GENERAL STUDIES-FOREIGN LANGUAGE. Please note that there will be one required live meeting per week with the instructor through Zoom, an online videoconferencing platform. This meeting will last one hour. This class meets with special dates from July 6 – August 5.

SYNTHESIS

SYN391 Space  This year marks the fiftieth anniversary of the first human spacewalk outside a spacecraft and of the first human-built Probe to hit another planet (Venera on Venus). This synthesis course will provide you with an overview of the history, politics and cultural significance of the space programs undertaken thus far. We shall frame this effort in the context of the Cold War and the global interest in space. Topics will include the astronautical pioneers of the turn of the century, popular fascination with the moon, the German rocket program up to and during World War II, the moon race, the European path to space, space business, and the appearance of new space faring nations.

This course does not require any prior knowledge about space. Because it is a Synthesis course it calls on you to engage in critical and creative thinking. One particular goal is to adapt knowledge and skills from other components of the general education curriculum as well as your own major(s) to answer some of the questions raised. By comparing different fields through readings as well as class discussion, you will be expected to interpret and convey information. ONLINE. GENERAL STUDIES-SYNTHESIS.

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DISCLOSURE OF ONLINE LEARNING EXPECTATIONS

These are the minimum technology requirements required for students who take an online course at Albright College. Additional technology requirements may be needed for specific courses offered online.

**Technology required**

**Computer**
- less than 5 years old. 1GB of RAM 2 GHz processor.
- Chromebooks are not recommended and may not be compatible with all third-party tools used in course shells.
- Windows 7 & newer, Apple OS 10.10 or higher, & Linux -Chrome OS.

**Microphone & Headphones**
- An external microphone is suggested for Zoom online meetings as well as video assignments.
- A headset may be used in place of the microphone.
- Speakers/headphones/earbuds for listening to audio, videos or Zoom sessions.

**Internet/Browsers**
- Minimum of 512 kbps. Canvas has been crafted to accommodate low bandwidth environments. Test internet speed at [www.speedtest.net](http://www.speedtest.net).
- Canvas is supported by Google Chrome, Firefox, Edge and Safari. All browsers should be updated to the latest version.
- Enable popups in browsers.
- Publicly available free wifi networks (e.g. Starbucks, library, airport, hotel) do not provide adequate connection.

**Plugins**
- Download and install Acrobat Reader (download from Adobe).
- Download and install Flash Player (download from Adobe).

**Computer Skills Required**

**Office 365**
- Download and install MS Office - available in Office 365 from Albright College.
- Create documents using Word.
- Create presentations using PowerPoint.
- Send and receive emails using Outlook.

**Canvas**
- Login to Albright Canvas.
- Navigate Canvas Albright’s course management system.
- Download documents & presentations.
- Stream videos (ex. YouTube, Kaltura).
- Post and respond to classmates in a discussion forum.
- Upload assignments.
- Check grades.

**Other software programs**
- Download Zoom Conferencing Video session (access to webcam and microphone; headset recommended).
- Login and participate in Zoom conferences.
- Download and install software as needed for course.