



Writing Center Information for School of Professional Studies (SPS), Graduate Program, and Online Course Students

The Albright College Writing Center offers free assistance with writing for any of your courses. Our peer tutors will conference with you on any aspect of the writing process including effective reading, idea development, organization, use of citation and research, and grammar. Our feedback is instructional, so rather than edit for you line-by-line, we will help identify areas of repeated concern and provide you with examples and resources. SPS and online students have the option of in-person visits, online chat (video option), emailed feedback or phone sessions.

Availability and In-Person Appointments

The Writing Center is located in the Campus Center Classroom 1 (near Jake's Place) on the main campus in Reading, PA. Appointments are recommended for in-person sessions. To see open dates and hours, check the front page of our appointment system alb.mywconline.com. Click on "Register for an account" and use your Albright e-mail as your username. Once you log in, white timeslots are "available." Appointments may be available for 30 or 60 minutes. To change or cancel an appointment, log in and click on the appointment. *NOTE: during times no appointments appear because main campus day classes are not in session (ex: mid-May or August), please contact the center director (contact information below).*

Telephone Conference

If you are in an SPS program, graduate program, or taking an online course, you may also request a telephone conference. You and the tutor would both have your essay up on computer screens and talk by telephone. Please contact the director for assistance with organizing/scheduling: Rachel Liberatore -- RLiberatore@albright.edu or 610-921-7854.

Online Chat Appointment

Online chat appointments work best for brainstorming, discussing the content of a paper, general discussion, or short pieces (as they are a bit slow for grammar reviews on long essays). In our appointment system at alb.mywconline.com, select a time next to a tutor listed as "Face-to-face or online" or "Online chat only." In the pop-up box that appears, select "Yes—Schedule Online Appointment" and schedule for 30 or 60 minutes. We recommend a full hour for longer papers or grammar-based review. A few minutes before your appointment, log in, click on your appointment, and select the red "Start or Join Online Consultation." If this link does not appear, make sure you requested an online chat appointment. A large whiteboard screen should appear with instructions. If you are having technical problems during the session, please call 610-921-7540 to reach your tutor or email writingcenter@albright.edu if the tutor is not working from our main office (such as snow days and some summer appointments). After your session, you can click back on the appointment/chatroom to re-read the chat transcript or on the clock icon in the upper right of the chatroom to scroll through each step of the essay.

Emailed Feedback

To receive emailed feedback (comments in the margin), please use the form at the "Information for SPS and Online Students" section of the Writing Center website (also available to graduate students): <https://www.albright.edu/about-albright/offices-departments/writing-center/essay-feedback-form/>

We will assign your essay to a tutor when we receive it, but it may take up to two business days. Please include as much information as you can about assignment guidelines. If it is your first time using the center, it would also be helpful if you would make yourself an account (a log-in name but not an appointment) in our records and appointment system at <http://alb.mywconline.com> to assist us in keeping records of giving you feedback.

Questions?

If you have any questions, please contact us at writingcenter@albright.edu or (610) 921-7540. We look forward to working with you!

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