

HOW DO I CREATE A DISCUSSION FORUM WHERE STUDENTS HAVE TO POST FIRST BEFORE THEY CAN SEE OTHER POSTS?

This is called a Q and A Forum. Here's how to create one:

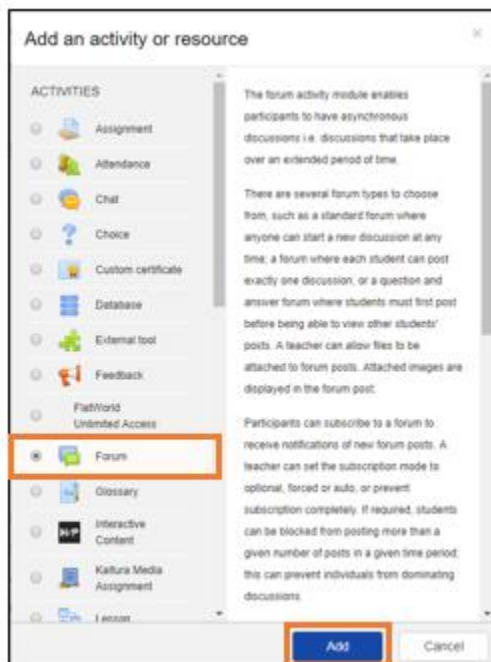
From the [Gear icon](#), choose [Turn editing on](#).



In the section where you want to add the forum, click [Add an activity or resource](#).

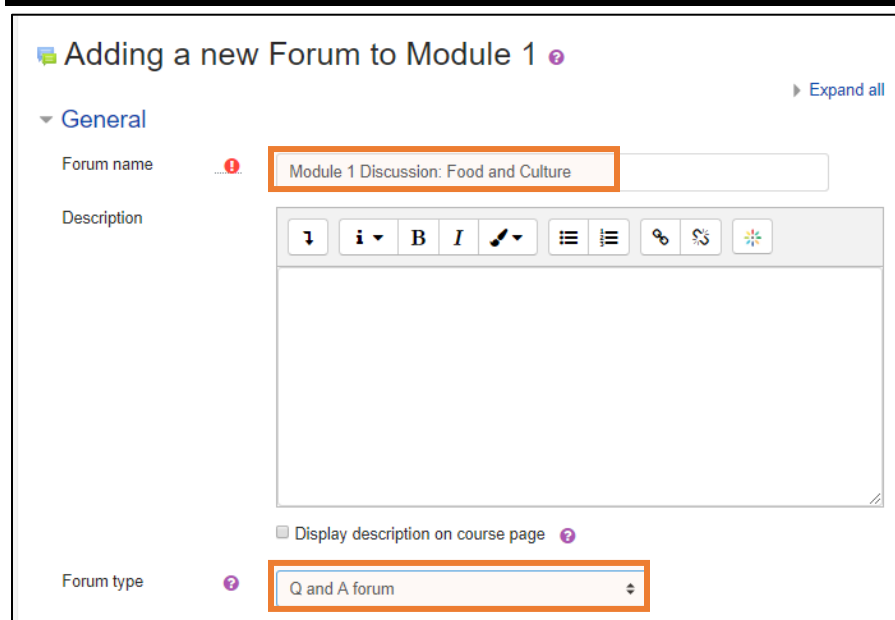


Click [Forum](#). Click [Add](#).



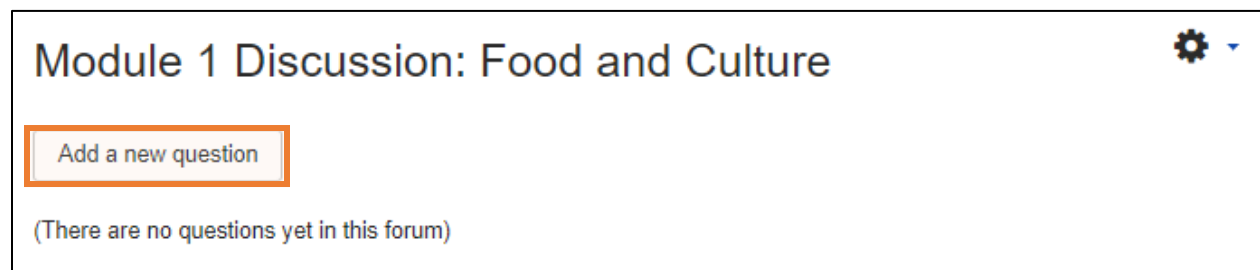
Fill in the [Forum name](#). Note: this name should differ from the discussion question, which you'll enter later. Choose [Q and A Forum](#). Scroll down and click [Save changes](#).

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The screenshot shows the Moodle interface for adding a new forum. The title is "Adding a new Forum to Module 1". Under the "General" section, the "Forum name" field is filled with "Module 1 Discussion: Food and Culture". The "Description" field is empty and has a rich text editor toolbar above it. The "Forum type" dropdown menu is set to "Q and A forum". There is a checkbox for "Display description on course page" which is currently unchecked. An "Expand all" link is visible in the top right corner.

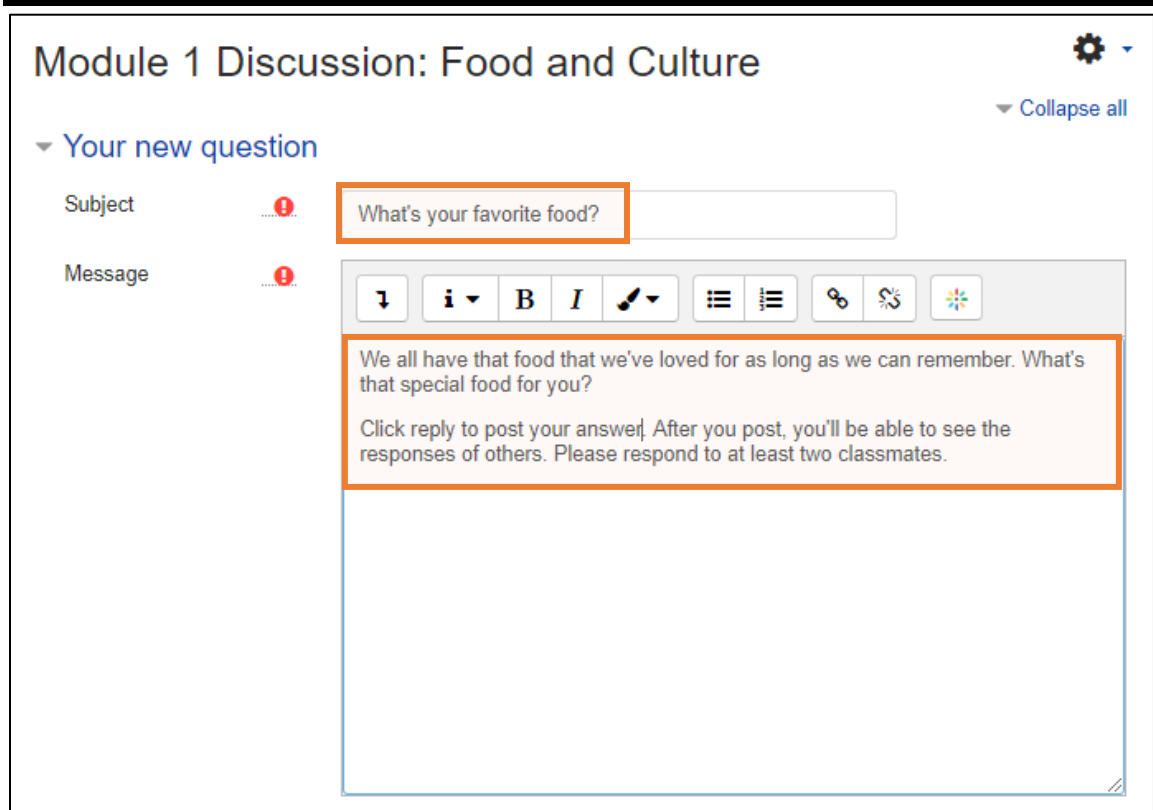
Click [Add a new question](#).



The screenshot shows the Moodle discussion forum page titled "Module 1 Discussion: Food and Culture". A button labeled "Add a new question" is highlighted with an orange box. Below the button, it says "(There are no questions yet in this forum)". A gear icon for settings is in the top right corner.

Use the Subject line and Message field to **enter** the discussion prompt and directions. At the bottom of the page, click [Post to Forum](#).

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Module 1 Discussion: Food and Culture

▼ Your new question

Subject!

Message!

Rich text editor toolbar: Undo, Bold, Italic, Text color, Bulleted list, Numbered list, Link, Unlink, Insert image

Message content: We all have that food that we've loved for as long as we can remember. What's that special food for you?

Instructions: Click reply to post your answer. After you post, you'll be able to see the responses of others. Please respond to at least two classmates.

You'll now see your post in the discussion.



Module 1 Discussion: Food and Culture

Discussion	Started by	Replies	Unread	Last post
What's your favorite food?	Dorothy Hoerr	0	0	Dorothy Hoerr Fri, Aug 24, 2018, 4:16 PM

Students will see your post, but without the Add a new question button, like this:

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Discussion	Started by	Replies	Unread	Last post
What's your favorite food?	Dorothy Hoerr	0	1 ✓	Fri, Aug 24, 2018, 4:16 PM

The student will click Reply to make their initial post.

What's your favorite food?
by Dorothy Hoerr - Friday, August 24, 2018, 4:16 PM

We all have that food that we've loved for as long as we can remember. What's that special food for you?

Click reply to post your answer. After you post, you'll be able to see the responses of others. Please respond to at least two classmates.

[Permalink](#) [Reply](#)


The next student to post sees this message in place of the existing post:

Subject (hidden)
Author (hidden)
This post cannot be viewed by you, probably because you have not posted in the discussion, the maximum editing time hasn't passed yet, the discussion has not started or the discussion has expired.

[Permalink](#) | [Reply](#)

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After posting, the student sees this:

 **What's your favorite food?**
by Dorothy Hoerr - Friday, August 24, 2018, 4:16 PM


We all have that food that we've loved for as long as we can remember. What's that special food for you?

Click reply to post your answer. After you post, you'll be able to see the responses of others. Please respond to at least two classmates.

[Permalink](#) | [Reply](#)

Subject (hidden)
Author (hidden)


This post cannot be viewed by you, probably because you have not posted in the discussion, the maximum editing time hasn't passed yet, the discussion has not started or the discussion has expired.

 **Re: What's your favorite food?**
by Student Test 1 - Friday, August 24, 2018, 4:22 PM

This is my post.

[Permalink](#) | [Show parent](#) | [Edit](#) | [Delete](#) | [Reply](#)


After the allowed editing time has elapsed, they then see the rest of the existing discussion. If a student is not able to see the discussion posts, it may help to exit the discussion and re-enter it.

 **What's your favorite food?**
by Dorothy Hoerr - Friday, August 24, 2018, 4:16 PM

We all have that food that we've loved for as long as we can remember. What's that special food for you?


Click reply to post your answer. After you post, you'll be able to see the responses of others. Please respond to at least two classmates.

[Permalink](#) | [Reply](#)

 **Re: What's your favorite food?**
by Student Test - Friday, August 24, 2018, 4:20 PM

This is my post.

[Permalink](#) | [Show parent](#) | [Reply](#)

 **Re: What's your favorite food?**
by Student Test 1 - Friday, August 24, 2018, 4:22 PM

This is my post.

[Permalink](#) | [Show parent](#) | [Reply](#)