

Tips for Being a Successful Online & Hybrid Student



Taking an online course is very different than taking a traditional face-to-face Review the following tips to be successful in an online course at Albright College

1. Recognize that online courses are NOT any easier than face-to-face classes, and in fact may be **harder** for some students. Your success is directly tied to your effort and organization.
2. Manage your time carefully. Expect to spend at least **15-25 hours per week** working on this course. This will vary depending on the topic and length of the scheduled course.
3. **Read** over all of the introductory materials and contact the instructor immediately if you have any questions.
4. **Login to the course before the first day it is scheduled to start. Instructors usually open the course early to help you get a head start on orienting yourself to the course.**
5. **Assume an active role** in the learning process; whether you are working alone, or in a group. Be open to contributing your ideas and perspective and be willing to comment on the subject you are studying. Also take an interest in what your classmates are saying and be willing to provide feedback to them and share ideas.
6. **Log on to your course every single day**, or a minimum of 5-6 days a week. It is very easy to get behind quickly, so stay active in the course.
7. **Do not procrastinate**; follow the course schedule assigned by your instructor
8. Locate **resources to assist** you in being successful in an online course, such as the Writing and Tutoring support. **Set aside a private space** where you can study and work without interruptions.
9. Expect to complete all assignments on time and not be granted extensions.
10. Make sure that you have the **appropriate technology** necessary for the course.

