

Albright
COLLEGE

2011

Annual Security Report



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Albright College Mission

Our mission is to inspire and educate the scholar and leader in each student, building on a strong foundation in the liberal arts and sciences and a commitment to the best of human values, fostering a commitment to a lifetime of service and learning.

A Brief History of Albright College

The College dates its beginning to the founding of Union Seminary in 1856. The present Albright College was formed by a series of mergers with other institutions of higher learning founded in the 19th century by the Evangelical Association and the United Evangelical Church. Union and Schuylkill Seminaries were not theological seminaries, but were three-year collegiate institutes. Albright moved from its campus in Myerstown, Pa., to Schuylkill College's location on the present Albright campus.

Albright College is the oldest institution of higher learning in Berks County and is located on a 118-acre suburban campus nestled at the foot of Mount Penn in Reading, Pa., a city of 80,000. Today, Albright College is a nationally ranked, private college with a rigorous liberal arts curriculum with an interdisciplinary focus.

The College's hallmarks are connecting fields of learning, collaborative teaching and learning, and a flexible curriculum that allows students to create an individualized education. Two-thirds of students graduate with dual/individualized majors in more than 200 different combinations. Albright enrolls about 1,660 undergraduates in traditional programs, another 500 adult students in accelerated degree programs, and 100 students in the master's program in education. Albright College is located in Reading, Pennsylvania, about 60 miles west of Philadelphia.

Jacob Albright, after whom the College is named, was a Pennsylvania German evangelical preacher and the founder of the Evangelical Association (later the Evangelical United Brethren Church). He was born in 1759 as Johannes Jacob Albrecht. His family changed their name to Albright after his death in 1808.

THE DEPARTMENT OF PUBLIC SAFETY

Department of Public Safety Mission

The Department of Public Safety is committed to providing a safe and secure environment by extending care and assistance to our students, faculty, staff, guests and other members of the community-at-large. Our department works around the clock by providing frequent patrols throughout campus and the surrounding areas, 24 hours a day, 7 days a week, 365 days a year. Our officers are dedicated to protecting all College community members, the physical assets of the College and to fostering an attitude of cooperation with those with whom we come in contact.

The department employs a complement of both full- and part-time officers, as well as a contingency of student security officers. We strive for excellence in providing a safe, secure environment and we promote and support the success of Albright students and the community.

Department of Public Safety Policies/Guidelines

The Department of Public Safety is located at the corner of College Avenue and Linden Street. If calling from a College telephone, the emergency telephone number for immediate access to the office is 311. In the event of a campus wide power outage, dial 610-921-2277.

The administrative office responsible for safety and security on campus is the Department of Public Safety. The department employs thirteen (13) full-time officers and twenty-five (25) part-time officers. Seven of the officers have arrest powers. All public safety officers are CPR, First Aid and AED certified. A defibrillator is available in the Department of Public Safety, as well as other on-campus locations, if an emergency situation requires its use. They are trained in and carry expandable batons, Chemical Mace and handcuffs. Training by our Field Training Officer is reviewed every six months with each officer in the department.

In June of 2004, the first public safety officer, received his Act 120 certification through the Reading Police Academy. He was sworn in through the Berks County Court of Common Pleas as a private police officer for Albright College. Since that time, additional officers have also been sworn in. The remaining public safety officers have authority to enforce the Rules and Regulations established by the College. This authorization comes from the Board of Trustees, the College president and the dean of students.

The climate in colleges and universities has changed dramatically in the past decade. Consequently, the responsibilities for those in Police and Public Safety Departments on campuses throughout the country, encompass much more than those of the previous "keeper of the keys," unlocking/locking buildings and classrooms and enforcing existing parking regulations. Because of the changes in the culture of our society, it is imperative that colleges have a far more alert and professional department, which is ready not only to meet the day-to-day needs of the College community, but also be able to respond to and handle any emergency situation that could erupt.

Anything of a suspicious nature should immediately be reported to the Department of Public Safety. The department has been assisted in this way in the recent past. As a result of this vigilance, several persons have been apprehended attempting to break into vehicles owned by our students. Always be aware of anyone trying to gain access to a building when those on campus do not know the person(s). No one should ever prop open locked doors. We depend on everyone to help us with this security effort.

Institutional Security Policies and Crime Statistics

We have taken additional precautions at public events held on campus. In student events during which the general public are admitted all patrons are wanded before they gain entrance to the event. Events hosted by student organizations require college identification from non-Albright students to gain admittance to the event. Public safety officers always have a presence during athletic events. Routine patrols occur throughout the facility.

Albright College is comprised of a student, faculty and staff population of 2,253 (1,667 students, 240 faculty and 346 staff). We enjoy a significant number of visitors to many campus programs and special events as well. No campus is free of crime; however, we know the Albright campus is as safe as any other college or university and, in many ways, safer. We can make such a claim by providing the following safety initiatives and services:

Emergency Telephones – There are 56 yellow emergency phones strategically placed throughout campus. By activating the red key button, the call goes directly to the public safety office and officers are immediately dispatched to the site. These emergency telephones are checked on a daily basis by a public safety officer. Inoperable telephones are reported immediately and are addressed in a timely manner.

Emergency Response Plan – This plan covers 33 potential crisis situations that could occur on campus.

e2Campus Text Messaging – This is a FREE service for the entire Albright community. Text messages about emergencies are sent to cell phones, Blackberries, wireless PDAs, pagers, and smart or satellite phones. It is also used to send bulletins on weather-related issues. Participants must register for the emergency notification system.

Fire Safety – Fire drills are mandated by the fire department and are conducted several times a year to familiarize students/occupants of the residence halls and staff members across campus with procedures in the event of an emergency. Public safety officers enter the residence hall to make sure all occupants have evacuated the building.

Local Law Enforcement – The department has an excellent relationship with the Reading Police Department and the Muhlenberg Township Police, both of whom have partial jurisdiction of the College. The department uses a county-wide portable radio that provides for immediate contact with the police. All major criminal incidents are reported to the RPD and the Muhlenberg Township Police.

Medical Assistance – On the weekends when the Health and Counseling Center is closed, public safety officers will transport students to the hospital or to a physician's office for non-emergency related medical needs.

Parking Registration – Parking is permitted on designated campus parking lots for all upper-class students with a current parking sticker. Freshmen are not permitted to park on campus. This is a FREE service, renewable each academic year. Students should complete the on-line application located on the Department of Public web site.

Patrols – Officers patrol by foot, vehicle, golf carts and bicycle.

Photo Identification Cards – The Department of Public Safety issues every student a personal ID/access card with photograph upon enrollment at Albright. This card allows students access to their assigned residence hall, the library, dining hall, book store, Schumo Center and sporting events. Students are required to carry the card at all times while on campus. This requirement is a security measure to ensure that only those who are authorized to be on campus can be identified.

Resident Assistants – Every year, each residence assistant (RA) receives First Aid training from a certified public safety trainer.

Residence Halls – Public safety officers make routine and periodic rounds through all residence halls and they regularly communicate with student RAs. Residence halls are locked 24 hours a day, with entry requiring an access identification card. All residence halls have a sprinkler system and smoke alarms that are checked regularly. Propping of doors or allowing access to the building to non-registered or unauthorized persons jeopardizes the safety and integrity of the building and its occupants. Violators are subject to a fine and/or disciplinary hearing.

Adopt an Officer was implemented in the 2010-11 school year matching an individual officer with a residence hall. This initiative is an excellent tool for building community relations between officers, resident assistants and students.

Safety Walk – At the beginning of every fall semester, during the hours of darkness, members of the public safety department, the president and vice presidents, director of facilities, director of housing and several students take a safety walk on campus. At this time, students have the opportunity to voice concerns about safety issues, and appropriate changes are made.

Self-defense Class – The department offers a self-defense class for women: Rape Aggression Defense (R.A.D.). The class is offered every semester at no charge. R.A.D. is not a martial arts program. The courses are hands-on classes designed to teach women self-defense techniques proven effective against much larger attackers.

Administrative Search and Seizure Policy (info from *Compass*, pg. 81)

Albright College respects the privacy of members of the College community; however, the College reserves the right for public safety officers and other appropriate officials to conduct searches if a reasonable cause exists. Those causes would be an activity taking place in a student's room or on College property that is detrimental to the health, safety or welfare of the individual(s), or known substances are contained in the room or on the property of the College or on a person that would constitute a violation of the Student Code of Conduct. Determination of what constitutes "a reasonable cause to believe" that a search is necessary will be made by the Director of Public Safety or his designee. A search involves the close physical examination of all areas, which may include, but are not limited to thoroughly going through an individual's personal belongs. Rooms may be entered without the student being in the room. If this occurs, a notification of entry is left in the room, "Room Search (Unoccupied) Form," signed by the two public safety officers involved in the search. If any items are seized, a Property Record form needs to be completed with a copy attached to the room search form.

Alcohol Policy (info from *Compass*, pg. 82)

Students are reminded that the laws of the Commonwealth of Pennsylvania prohibit the purchase, possession or consumption of alcoholic beverages by persons under the age of 21. Furthermore, any person 21 years of age or older is subject to charges of contributing to the delinquency of a minor for providing someone under the age of 21 with any alcoholic beverages. Violators are subject to prosecution by state law enforcement officials.

In order to acquaint students with the provisions of the law, sections from Chapter 63 of the Pennsylvania Crimes Code, effective June 6, 1973, have been excerpted and printed in the student handbook, *The*

Compass is distributed to all students on an annual basis. In addition, Item 6 has been excerpted from Section 493 of the Pennsylvania Liquor Code, including the jail time and the fine for each identified offense:

- Section 6301: Corruption of Minors
- Section 6307: Misrepresentation of Age to Secure Liquor
- Section 6308: Purchase, Consumption, Possession or Transportation of
Liquor or Malt or Malt Brewed Beverages
- Section 6309: Representing to Liquor Dealers that Minor is of Age
- Section 6310: Inducement of Minors to Buy Liquor
- Section 493 (1): Furnishing liquor or Malt or Brewed Beverages to Certain
Persons

Open containers containing alcohol are not permitted in the hallways and common areas of residence halls or in public areas of the campus.

If it is determined by a public safety officer that a student has consumed alcohol which renders him/her to be in significant physical harm, the student will be transported by ambulance to the hospital. If a student has consumed alcohol and his/her physical well-being is in question, an Auxiliary Officer will be called in to monitor the student's condition until he/she is considered safe. The cost of the Auxiliary Officer's salary will be passed on to the student.

Bicycle Policy (info from *Compass*, pg. 84)

The College is not responsible for lost, stolen or damaged bicycles. Bicycle owners are responsible for removing their bicycles from campus at the end of every semester. Bicycles left after the end of the academic semester will be considered abandoned, confiscated by the Department of Public Safety and held by the College until the bicycle is claimed. Bicycles stored by public safety for more than one full semester will be deemed a gift to the College, to be disposed of through appropriate College channels.

Buildings and Grounds

Routine patrols are conducted throughout the campus and the surrounding areas 24 hours a day, 365 days a year. In addition to making sure there are no suspicious persons in or around our campus and the immediate surrounding area, officers are responsible for reporting such data as a light burned out and its location, a broken window and its location, a door lock that is difficult to lock and its location. Officers relay information back to the office for inclusion in the Daily Activity Log.

Campus Camera Monitoring System

A surveillance camera monitoring system is employed by the college. The system was installed recently; additional cameras will be added in the future to build on the current system.

Community Standards Procedures (info from *Compass*, pg. 58)

The Office of Community Standards works to ensure that the standards of the community and College policies are upheld. While students have the right to enjoy their freedoms, there is also a sense of responsibility. The Office of Community Standards is responsible for responding to issues that may be in violation of the Student Code of Conduct.

Any student, student group, faculty member, staff member or administrator may bring a complaint against any student or student group by contacting the Department of Public Safety, or the vice president for student affairs and dean of students. In most cases, charges are filed with the Office of Community Standards by the Department of Public Safety. A complete incident report is filled out with sufficient facts, including the specific name(s), date, location and description of the alleged act(s) of misconduct in sufficient detail to enable the director of Community Standards to make a determination as to whether further fact-finding is necessary and/or if sufficient information exists for a hearing on the charge(s). A student who has been involved in an incident that will be adjudicated by the Office of Community Standards will receive a "Notice to Appear" directive.

An informational meeting will be arranged for the accused student to discuss the hearing procedures, his/her rights, a review of the appeals procedure and a review of the incident in question. Students will also be told what type of hearing they will have, either administrative or board. These hearings are not criminal or civil proceedings, but rather a process to determine whether a student violated a College policy. The administrative hearing is intended to handle serious offenses, repeated offenses and/or offenses that have five or more students involved. Only the public safety officer, hearing officer, complainant, accused student, witnesses and members of the Office of Community Standards are allowed in the hearing room. The board consists of a chairperson, appointed students, advisor for the accused student, administrative/staff members appointed by the president's office and designated faculty members. Board hearings are taped with those records and hearing tapes maintained in the file within the Office of Community Standards.

Contractor/Vendor Access to Campus-wide Buildings

Contractors and vendors appearing on campus and needing access to a campus-wide building must produce proper identification before being issued a key or card access. The issued key or card access device is logged with name, company and time of issue provided. Follow up is done at the beginning and ending of shifts to ensure all keys and access devices are returned in the appropriate time format.

Daily Activity Log

A daily log is kept for every date of the year with a running list of duties performed by officers on the college campus. This log is kept for three years after the calendar year ends.

Dangerous and Prohibited Items (from on-line *Compass*)

Dangerous Items: Possession, distribution, knowledge of, and presence of firearms, fireworks and other dangerous weapons or items that are dangerous to the College community. This includes, but is not limited to, fireworks, firearms, firecrackers, BB guns, paintball guns, knives and/or other weapons. Possession of an illegal or restricted item is considered a violation.

Prohibited items: Any items that are prohibited to be possessed, consumed, or used within the United States are in effect at Albright College.

Disability Access Statement (info from *Compass*, pg. 84)

Albright College is dedicated to extending all available services, programs and activities to our students, including those with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Discrimination (info from *Compass*, pg. 85)

Discrimination - Diversity is one of the strengths of a society as well as one of the hallmarks of a college campus. Albright College recognizes and values the perspectives molded by different cultures and backgrounds. Albright College recognizes and supports the idea that colleges protect the academic environment and encourage freedom of expression, and the responsibility that it entails. While members of the Albright community reserve the right of freedom of expression, the members of the community must also recognize they have a duty to be responsible. Members of our community have the right not to be discriminated against by any agent, organization or member of the Albright College community.

Emergency Response Plan

An emergency can arise at Albright College at any time, from any of various sources. The Emergency Response Plan is a procedural document for organizing, coordinating and directing available resources toward the mitigation, preparedness, response and recovery in the event of an emergency. As with any document of this nature, the plan should be viewed as a living text, subject to changes, updates and revisions as the College environment changes.

During any emergency on campus, the first to respond will most likely be the Department of Public Safety. Their initial responsibilities are: secure and oversee the scene; contact the Emergency Response Team; determine injuries, assist in transport and provide First Aid; evacuate the premises when necessary; assist responding police and medical personnel; set up a command post; communicate and update the Crisis Leadership Team.

Escort/Shuttle Service (info from on-line *Compass* & our web site)

The Department of Public Safety offers an escort service to any student from dusk to dawn, seven days per week. This transport allows students to travel to any location on campus. Depending on other commitments by the department members, the escort usually occurs within 20 minutes.

The Department of Public Safety provides shuttle service Mondays-Fridays to all students between the hours of 7:45 a.m. to 3:45 p.m. This service is only provided for on-campus transports. Because of other responsibilities, it is impossible to provide transportation to areas such as airports, bus terminals or train stations.

An escort may be requested any time after dark and will be given by an officer. There may be times when an immediate response may not be possible, due to other responsibilities or emergencies that would require the officers' attention. An officer will respond as quickly as possible.

Students are encouraged not to walk alone at night and to utilize the escort services provided by Public Safety.

Extended Shuttle

Extended shuttle service - Runs from 9 p.m. - 3 a.m. The shuttle provides transportation anywhere on campus and also to locations off-campus (within a close proximity to the college).

Guest Policy (info from *Compass*, pg. 53)

It is the responsibility of the host student to ensure that his/her guest is aware of College rules and residence hall policies. The host/resident must be present with the guest for the duration of the visit. Neither room keys nor door access cards will be provided for guests. Students whose guests violate the Student Code of Conduct will be held accountable for the actions of their guests, unless the guest can be identified and is an Albright College student. Guests may not move from one host's room to another in order to extend their stay in the residence halls. Individuals found in the building who are not residents or guests of residents are considered to be trespassing.

In the event that guests are in need of special attention or consideration, arrangements should be made through the Office of Public Safety, which will assist in any way possible.

Hate Crimes (info from the *Compass*, pg. 85)

a. Hate/Bias: The Pennsylvania Crimes Code states that a person commits the offense of **ethnic intimidation** if, with malicious intention toward the actual or perceived race, color, religion, national origin, ancestry, mental or physical disability, sexual orientation, gender or gender identity of another individual or group of individuals, he commits an offense under any other provision of this article or under Chapter 33 (relating to arson, criminal mischief and other property destruction) exclusive of section 3307 (relating to institutional vandalism) or under section 3503 (relating to criminal trespass) with respect to such individual or his or her property or with respect to one or more members of such group or to their property.

Key Policy

The Department of Public maintains and distributes keys to the campus community. The keys are maintained and locked in a controlled environment. Access to the keys is restricted to authorized personnel. Strict guidelines are maintained when a key is issued to a member of the college community.

Medical Assistance (info from the on-line *Compass*)

Medical attention is available on campus through the Gable Health and Counseling Center. The office is open Monday through Friday, and patients are seen by appointment. The center is staffed with a medical doctor, a nurse practitioner and two medical assistants. The Department of Public Safety will transport any student in need of medical treatment to the local hospital or to a physician's office. A fee is charged for this service. If it is determined that a student needs transportation to a hospital or a medical/dental specialist off-campus and an appointment has been made, a written request will be forwarded to the Public Safety Office for assistance. Should a medical emergency occur when the Health Center is closed, the Department of Public Safety will arrange for transportation to a local hospital

Missing Student Notification (info from *Compass*, pg. 94)

In accordance with the Higher Education Opportunity Act of 2008, Albright College has a policy for notifying the designated emergency contact listed in Housing and/or other administrative areas of campus for a student who resides in on-campus housing and who is determined to be missing. A student may be deemed missing if it is reported to appropriate College officials (Public Safety, Housing and Residential Learning Resident Assistant, Lead R.A., Assistant Director or Director, Gable Health & Counseling Center personnel or the Dean of Students) that the student has been unreachable via personal contact, telephone, email or other means of electronic communication for 24 hours or more. Any member of the Student Affairs Team that receives the call will refer the information directly to the leadership (Director, Associate Director or Assistant Director) of Public Safety immediately.

Upon determination by the Department of Public Safety that a student is missing, the designated emergency contact will be notified as soon as possible, but no later than 24 hours after that determination.

Parking Regulations and Vehicle Registration (info from *Compass*, pg. 106)

In order to park on campus, employees, Accelerated Degree Program students, upper-class (sophomore, junior and senior) students, commuters and graduate students must register their vehicles with the Department of Public Safety. All freshmen students are required to register their vehicles but are not permitted to park anywhere on campus. Individuals are encouraged to register their vehicle(s) by completing the on-line application located on the Department of Public Safety web site, although walk-ins may complete the process in the Department of Public Safety.

Temporary registration/parking permits must be obtained from the Department of Public Safety when students have visitors or when a particular vehicle will be parked on campus for a brief period of time, not to exceed the three-day on-campus housing rule.

Residence Halls (info from *Compass*, pgs. 28-29)

Housing Office Information

The Housing and Residential Learning Office is located at 1331 Richmond Street (next to Mohn Hall) and is open Monday through Friday, 8 a.m. to 5 p.m. The Housing Office is staffed by the director, three full-time assistant directors and/or area coordinators, and the administrative secretary. The office is responsible for the overall planning, development and implementation of the residential learning and housing program at Albright College. In the Housing and Residential Learning Office, a student can find information regarding housing policies and procedures, general living conditions of the residence hall, or any other issues regarding residence hall life. Students should feel free to contact a resident assistant, assistant director or area coordinator for answers to questions or clarification of College policy.

3. College Housing Office Staff

Housing administration is the business operation of the office, and is involved with room assignments, room moves, and the cancellation of the housing contract. Residential learning involves staff recruitment and selection, and the training of resident assistants, who are responsible for developing a positive living experience and learning environment for resident students, and for supervising residence hall programming.

4. Assistant Directors/Area Coordinators

The assistant director is a full-time professional staff member who has the primary responsibility for the residence education program and administration of a designated community of residence halls. By coordinating programs and activities, promoting a positive living and learning environment, and getting students involved, the assistant director or area coordinator implements a comprehensive residential program to support the personal growth and development of resident students.

5. Resident Assistants

Resident assistants live with the students in each residence hall. They are student staff members selected on the basis of their skills, interests and activities, enabling them to effectively assist and advise students. Each resident assistant is trained to assist and/or refer students with academic and personal concerns, assist students in maintaining an educational environment, and enforce College and housing policies. More specifically, resident assistants conduct numerous programs and activities to meet the growth and developmental needs of students.

Sexual Assault Rape Policy (info from *Compass*, pg. 99)

Sexual Assault/Rape Policy

Sexual assault and rape are crimes that will not be tolerated at Albright College. The nature of these types of incidents causes immense difficulty to the individuals directly involved and offends the educational mission of the institution. Those identified as being responsible for such acts may expect to be criminally prosecuted and held accountable under the College's Sexual Misconduct Policy procedure.

1. What to Do if You have Been sexually Assaulted or Raped
 - a. Get to a safe place as soon as you can (i.e., Public Safety, hospital, RA).
 - b. Get help immediately by contacting an assistant director of housing, resident assistant, Health Services, Counseling Services, dean of students, or Public Safety. Between the hours of 8 a.m. and 5 p.m., Monday through Friday, call the Gable Health and Counseling Center at Albright College (ext. 7532). Call the Office of Public Safety at Albright College (ext. 311 or 7670) even if you do not want further action taken.
 - c. Seek medical care. Save all of the clothing you were wearing at the time of the assault. Place each item of clothing in a separate bag. Do not use plastic bags.

- d. Go to either St. Joseph's Hospital or the Reading Hospital and Medical Center emergency department for medical care. Even if you think that you do not have any physical injuries, you should still have a medical examination and discuss with a health care provider the risk of exposure to sexually transmitted infections and the possibility of pregnancy resulting from the sexual assault. A medical examination is extremely important even if you are unsure if you are interested in pursuing a police report. You may call the Public Safety Office at Albright College (ext. 311 or 7670) if you need transportation to the emergency room.
 - e. Do not disturb anything in the area where the incident occurred.
 - f. Preserve physical evidence and refrain from changing clothes, bathing, showering, brushing your teeth, douching or urinating.
 - g. If you suspect that you may have been given a date-rape drug, ask the hospital emergency department where you receive medical care to test for date-rape drugs.
 - h. Write down as much as you can remember about the circumstances of the assault, including a description of the assailant.
 - i. Get emotional support by scheduling an appointment with the Albright College Counseling Center. (ext. 7532).
 - j. It is your choice whether you would like to speak with a counselor on or off campus.
 - k. Every effort will be made to maintain privacy and confidentiality. "Need to know" guidelines will be imposed.
 - l. If you need information regarding sexual assault or rape, please visit the Gable Health Center website at <http://www.albright.edu/resources/healthcenter/stepstotake.html>
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Student Code of Conduct (info from *Compass*, pg. 42)

Student Code of Conduct

1. The Albright College Student Code of Conduct was created by the Albright College community and is implemented by the vice president for student affairs and dean of students in an effort to support a community of mutual respect and cooperation. This code of conduct is designed to explain the rights and responsibilities inherent in membership in this academic community. Students are expected to familiarize themselves with all applicable policies and regulations. Ignorance of policies regarding expected behavior will not be accepted as a defense or excuse.
2. From matriculation through commencement, students acknowledge that they are fully and personally responsible for their actions and the consequences of their actions, whether on or off campus. The Albright College community recognizes that responsibilities of good citizenship extend beyond the confines of the Albright College campus and include adherence to local, county, state and federal laws. The College's jurisdiction in disciplinary matters extends to conduct that occurs on the premises of the College and to any conduct that adversely affects the College community, the College's reputation and/or the pursuit of its mission and objectives regardless of where it occurs. Violations of local, county, state or federal laws, even if not explicitly stated in the code of conduct, may subject the student to disciplinary action by the College. Albright College disciplinary proceedings may be instituted against a student charged with conduct that potentially violates both the criminal law and this Code of Conduct (that is, if both possible violations result from the same factual situation) without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Proceedings under this Code of Conduct may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus at the discretion of the director of community standards. Further, pending proceedings may be suspended at any time at the discretion of the director of community standards. Determinations made or sanctions imposed under this Code of Conduct shall not be subject to change because

criminal charges arising out of the same facts giving rise to violation of College rules were dismissed, reduced, or resolved in favor of or against the criminal law defendant.

3. Students will enjoy freedoms of speech, peaceful assembly, the right to petition, freedom of expression, and personal choice on and off campus so long as it does not infringe upon the rights of others or the policies of the campus. Albright students are expected to understand and live up to the highest expectations of an academic community.
4. Violation of the norms of civility and other accepted rules of behavior, whether or not covered by specific regulations, subjects a student to disciplinary action. The College, through the Vice President for Student Affairs and Dean of Students Office, reserves the right to exercise any disciplinary action deemed necessary when a student has engaged in activities that are inconsistent with the mission and policies of the College. Violations of the Student Code of Conduct shall be dealt with in a manner that is respectful to all parties and contributes to a safe living and learning environment.
5. The student conduct policy is designed to be a progressive disciplinary procedure to help students meet the conduct expectations of Albright College. Progressive discipline means that the consequences become more severe with each successive violation. Major incidents, such as cases involving assault, sexual assault, felonies, arson, drug violations and other serious cases, may be referred to the Community Standards Hearing Board by the vice president for student affairs and dean of students. These violations may have more severe sanctions that may include, but are not limited to, expulsion, suspension, large fines or referral to outside agencies such as counseling or law enforcement. Failure to complete all sanctions by the posted deadlines will be considered a failure to complete graduation requirements.

C. General Offenses

Elastic Clause - Albright College reserves the right to discipline students for infractions not specifically stated in the handbook in order to protect the general well-being of the Albright community and to address a wide variety of circumstances. It is the responsibility of Albright College officials to initiate action to restrain or prohibit behavior that threatens the purposes or the property of the College or the rights, freedoms, privileges and safety of the personnel of the academic community.

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Clery Statistics

Clery statistics are compiled annually in accordance with the Clery Reporting Act. Statistics for the years 2008, 2009, and 2010 are available below via the use of hyperlinks. Statistics for Albright College's main campus located in Reading, PA is available via [Crime Data \(1\)](#). Statistics for the satellite campus located in Bethlehem, PA is available via [Crime Data \(2\)](#). Statistics for the satellite campus located in Harrisburg, PA is available via [Crime Data \(3\)](#). Statistics for the satellite campus located in Lancaster, PA is available via [Crime Data \(4\)](#). Included in the statistics is data for both criminal and fire reporting purposes.

Fire Safety Systems

Information acquired from our facilities department lists fire safety devices placed in campus buildings to help ensure the safety of Albright College, employees, students and patrons. The information is listed on the following page.

Fire drills are conducted twice a year in all student residence facilities. Records of fire drills are kept for the required time frame.

During the summer of 2011, all 40 apartments in the Albright Woods added fire alarm systems that signal to the public safety office and provide a communication link to the company that monitors our fire systems.

**ALBRIGHT COLLEGE
LIFE SAFETY SYSTEMS**

Facility #	Building Name	Fire Extinguisher	Fire Evacuation	Fire Detection	Sprinklers	Door Alarm	Door Access	Burglar Alarm	Other
1	MPK Chapel	X	X						Rm 102 SST
2	CCM (Math) *	X	X	X	X			X	Main Comp Rm Halon
3	Teel Hall *	X	X	X	X				
	Kachel Chapel								
4	Masters Hall *	X	X	X					
5	Library	X	X						Emerg Phone
	Administration Building	X	X						
6	Alumni Hall	X	X						
7	Science Hall *	X	X	X					
	Jenson Greenhouse								
8	White Chapel	X							
9	Sylvan Chapel								
10	Selwyn Hall *	X	X	X					Emerg Phone Health Center
11	Sherman Cottage	X							
12	CFA *	X	X	X	X				
	First Union Theatre *	X	X	X	X				
	Freedman Gallery *	X	X	X	X			X	
13	Campus Center, ML, SL	X							
	Bookstore	X							
	Jake's Place								Suppression System
	Bowling Alley								Suppression System
14	Campus Center Dining Hall	X							
	Food Service Kitchen	X							Suppression System
15	Bollman Gym *	X	X	X	X		X		
	Lifesports Center *	X	X	X	X		X		
	Natatorium *	X	X	X	X		X	X	
16	Center for Continuing Education	X		Battery				Rear Door Lock	
17	Rockland Center *	X	X	X	X			X	
18	Albright Woods	X	X Local	X Local		X	X		
19	North Hall *	X	X	X	X	X	X		
20	Mohn Hall *	X	X	X		X	X		Emerg Phone Child Dev.
21	Smith Hall *	X	X	X		X	X		
22	Crowell Hall *	X	X	X		X	X		
23	Krause Hall *	X	X	X		X	X		
24	Walton Hall *	X	X	X	X B	X	X		
25	Albright Court *	X	X	X	X	X	X		
26	President's Residence *	X	X	X				X	
27	Science Field								
28	Kelchner Field								
29	Tennis Courts								
30	Soccer Field								
31	Gene L. Shirk Stadium								
	Grounds Bldgs.	X					X		
	Carp/Paint Shops	X							
32	Practice Field								
33	1331 Richmond St. Housing Office *	X	X	X				X	

Legend: * Denotes Fire System monitored by third party