The meeting of the Water and Sewer Association Board was held on Thursday January 15, 2015 in Roessner Hall at Albright College, 8:00 AM.

The following Board Members were in attendance:

Chip Bilger, Chairman, Western Berks Water Authority  
Shannon Rossman, Secretary, BCPC  
Paul Janssen, Treasurer, CELG  
Charles Jones, Great Valley Consultants  
Dean Miller, Member-at-Large, Reading Area Water Authority  
Keith Brobst, Hamburg Borough Municipal Authority  

The following participating members were in attendance:

Matt Walborn, Western Berks Water Authority  
Chris Wilson, Exeter Supply  
Lyn O’Hare, SSM  
Jesse Goldberg, Miller Environmental, RAWA  
Jason Coyle, Northern Lancaster  
John Weisman, Suburban Testing Labs  
Ashley Showers, BCPC  
Dale Kratzer  
David Kee, Arro  
Bryce Zohner, Sinking Spring  
Phil Dougherty  
Doug Rauch, BCPC  

Others in attendance:  
Andrew Shambach, SSM Group  
Dean Druckenmiller, Berks County Conservation District  

Chairman Chip Bilger opened the meeting  

The December 18, 2014 meeting minutes were reviewed. Before approval John Weisman needed to be removed from the list of those members which were in attendance. Motion was made by Dean Miller to approve minutes and seconded by Jason Coyle and the meeting minutes were approved unanimously.

A discussion occurred including the following items:

- **Organizational:**  
  - **Budget:**  
    - Paul Janssen stated that a financial report could be provided on a quarterly basis  
  
  - **Website:**  
    - The website is up and running  
    - There is an intern with Paul’s office that will be handling the association website and Facebook page directly
• **Charter changes:** Chairman Chip Bilger informed the members that the charter committee has made final revisions to the charter and that a representative from the college has been chosen to review the changes. Chairman Bilger noted that he was satisfied with the charter and the associated college agreement. As soon as the College reviews the Charter changes they will be brought back to the Charter Committee for final revisions.

• **Committees:**

  **Educational Committee:**
  - Chairman Bilger noted a training session scheduled for March 17th and 18th for both water and wastewater credit hours are available. Space for only 35 registrants
  - A date for the Municipal Board Trainings was chosen for Wednesday April 29th
  - Lyn O’hare stated she had the letter prepared for the school district regarding the rental of the association’s Enviroscape. Lyn stated that along with the Enviroscape the letter explains that a representative from the association will attend the school and make a presentation. Several concerns and questions were raised and Chairman Bilger suggested that at the February meeting there is an Enviroscape presentation and that the letter not be sent at this time. Contact will be made with the BCIU or another school to determine if there is a requirement for training of the presenters prior to entering the schools.

  **Vendor Committee – None**

  **Data Committee – Continuing to update received information.**

  **Grant Committee –** Shannon Rossman said that a calendar similar to the one which was passed around would be a good item to apply to WREN for. She will bring a draft grant application to the February meeting to discuss.

  **Membership Committee –** Chairman Chip Bilger stated that the Joint Municipal Authority of Wyomissing Valley were now officially association members. In addition, Shillington Borough requested an application.

  **Joint Purchasing –** The joint purchase effort is not only for chemicals but everyday bulk items the authorities use. Matt Walborn of WBWA was to circulate a general list of items and chemicals to members via email to address what other things may be jointly purchased. It was suggested that a Joint Purchase Council presentation be held at the February meeting.

  **Annual Program Committee –** Chairman Chip Bilger stated that the annual conference this year would provide updates on the topics covered in the first two annual conferences as well as environmental regulation information such as total coliform, chlorination, MS4. The conference committee is looking to have representatives from the Fish and Boat commission as well as the DRBC.

• **Other Items:**
  - Ideas from the Floor:
January 15, 2015 Draft Meeting Minutes

- Chris Wilson of Exeter Supply invited the committee members as a whole to work on gaining new members for the association
- Dean Miller reminded members of the monthly BCTV Show on January 20th @ 6:30

Next meeting is February 19th at 8 AM, at Roessner Hall.