The meeting of the Water and Sewer Association Board was held on Thursday, December 18, 2014 in Roessner Hall at Albright College, 8:00 AM.

The following Board Members were in attendance:

- Chip Bilger, Chairman, Western Berks Water Authority (via conference call)
- Shannon Rossman, Secretary, BCPC
- Brian Hassinger, Member-at-Large, Pa American Water
- Paul Janssen, Treasurer, CELG
- Charles Jones, Member-at-Large, City of Reading
- Dean Miller, Member-at-Large, Reading Area Water Authority
- Keith Brobst, Hamburg Borough Municipal Authority

The following participating members were in attendance:

- Matt Walborn, Western Berks Water Authority (via conference call)
- Chris Wilson, Exeter Supply
- John Weisman, Suburban Testing Labs
- Lyn O’hare, SSM Group
- Jesse Goldberg, Miller Environmental, RAWA
- Her Spencer, Shannon Chemical
- Ralph Johnson, City of Reading
- Jason Coyle, Northern Lancaster
- Andrea Weist, CELG
- Ashley Showers, BCPC

Others in attendance:
- Joe Hebelka, DEP, SAN
- Andrew Shambach, SSM Group
- Dean Druckenmiller, Berks County Conservation District
- Kate Keppen, Berks County Conservation District

Chairman Chip Bilger opened the meeting

The October 16th, 2014 meeting minutes were reviewed. Motion was made by Dean Miller to approve minutes and seconded by Brian Hassinger and the meeting minutes were approved unanimously.

A discussion occurred including the following items:

- **Organizational:**
  - **Budget**
    - Paul Janssen provided the members with a financial report for their review
    - Paul noted the positive balance in the association account
    - Dean Miller questioned the miscellaneous costs of $8,479 and questioned what made up those costs. Paul Janssen responded that these miscellaneous costs will not be in next year’s budget and that they will be shown under a specific category.
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- Chairman Chip Bilger stated he would like more time to review and then discuss again prior to accepting the numbers from the college

  - Website
    - The website is up and running
    - Attending members noted that there is no information center, and 1 or 2 links were missing
    - All members should review the website and send comments to Paul and Andrea

- Charter changes: Chairman Chip Bilger informed the members that the charter committee has made final revisions to the charter and that a representative from the college has been chosen to review the changes.

- Committees:
  
  Educational Committee-
  - The Leak Detection program that was presented in November was a good success. Dean Miller noted that he was an attendee and was happy with the content of the workshop.
  - Chairman Bilger noted a training session scheduled for March 17th and 18th for both water and wastewater credit hours are available. Space for only 35 registrants
  - Municipal Board Trainings – timeframe for March/April 2015

  Vendor Committee – Chris Wilson asked if Shannon Rossman could contact Eric Fox and Berks Fire and Water Restoration.

  Data Committee – Continuing to update received information.

  Grant Committee – Shannon Rossman said that the association application should be submitted by March 30th for the next WREN grant and that it is anticipated to be submitted earlier.

  Membership Committee – Paul and Chip were meeting with new large sponsors, Chip noted that major sponsors need to be identified

  Joint Purchasing- Matt Walborn listed the various members who participated in the joint purchase of Chlorine from Jones Chemical. The cost was cut in half compared to previous costs. Also, any members who would like to organize other joint purchases should create a list of the items that they purchase that would make sense to purchase in bulk through a joint contract.

  Annual Program Committee – A plea for an annual conference committee chair and group was made. In addition, Brian Hassinger suggested that there is a review or follow up done on the annual conference previous year topic to see how the conference material was implemented or used. Also, it was suggested that there be Annual Conference Committee “Co-chairs” to help share the responsibilities. Jason Coyle agreed to be Co-Chair of the Annual Conference Committee.
• Other Items:
  • Ideas from the Floor:
    o Jesse Goldberg discussed the Unassessed Waters Program
    o Joe Hebelka from DEP requested representation from the wastewater members for the Schuylkill Action Network Pathogens and Compliance workgroup
    o Dean Miller invited members from the association to participate on the monthly BCTV Show on January 20th @ 6:30
    o Kate Keppen from the Berks County Conservation District discussed the Dirt and Gravel program and that funding has increased dramatically. The requirements to apply are that there are less than 500 cars a day on the road. Training is in February and authorities can apply anytime

Next meeting is January 15th at 8 AM, at Roessner Hall.