

e-news

Fall 2017 Schedule of Events



The Center for Excellence in Local Government and the Berks County Water and Sewer Association would like to thank you for your support. Without your participation, CELG and BCW&SA would not be able to provide the training, assistance and special projects needed in Berks County.

SEPTEMBER 2017

Community Advisory Board (by invitation only)

Friday, Sept. 1, 7:30 a.m. This is the governance board for the center. Its membership is drawn from the College, private sponsors, municipalities in Berks County and a representative of the BCW&SA.

Community Planning Course

Thursdays, Sept. 7, 14, 21, 6:30-9:30 p.m. (check-in at 6 p.m. on Sept. 7) One of three core courses for the Master Planner Series and Certificate which addresses all of the issues related to the Municipalities Planning Code and Comprehensive Planning.

Instructors: John Kramer, CELG director emeritus, and Shannon Rossman, director, Berks County Planning Commission. Program Fees: Sponsors \$100, Non-Sponsors \$140, CLE credits add \$65 to the appropriate fee above. Checks payable to: CELG Albright College. Pre-registration is required. Space is limited. Master Planner Certification & Continuing Education Units: Participants will receive nine hours of credit toward Master Planner certification by the Berks County Planning Commission. Attorneys are eligible for nine Continuing Legal Education Units (CLE). Real estate appraisers and code enforcement officials are eligible for nine continuing education credits.

Berks County Water & Sewer Association Monthly Board/ Membership Meeting

Thursday, Sept. 21, 8 a.m. The BCW&SA meets monthly to discuss issues of major impact to the association and its members. Projects and training opportunities are identified at the meetings.

Breakfast with Commissioners

Friday, Sept. 22, Shartlesville Fire Company. This breakfast is held bi-annually in the different Berks regions. It is an opportunity for elected and appointed municipal officials to come together and discuss areas of concern with the commissioners and their staffs. Information is mailed to municipalities. Doors will open at 7:40 a.m. with breakfast being served at 8 a.m. Register online.

Berks County Boroughs Association (BCBA)

Wednesday, Sept. 27, 6:30 p.m. This is the bi-monthly meeting of the association. The BCBA regularly schedules a topic of mutual concern for the boroughs across Berks County. The topic this month is a legislative update from the PA State Association of Boroughs.

Local Government Advisory Committee (LOGAC)

Thursday, Sept. 28, 5-8 p.m. LOGAC is a standing committee for CELG that develops training topics and issues for consideration for the Center or the Berks County Water & Sewer Association's (BCW&SA) attention. This meeting is for committee members, but all are welcome.

OCTOBER 2017

Berks County Cooperative Purchasing Council (BCCPC)

Tuesday, Oct. 10, 1:30 p.m. Meeting to discuss current bidding and potential new products and services for joint purchasing. All BCCPC members, and anyone considering becoming a member, are welcome to attend.

Municipal Secretaries Meeting

Wednesday, Oct. 11, 8:30 a.m. The Berks County Secretaries Association (BCSA) is a group available to all municipal secretaries, managers and officials, functioning as municipal secretaries. The purpose is to receive direct training on issues of significance to the municipal secretary position, and to provide a forum for professional interaction and networking. Meetings are held bi-monthly on the second Wednesday, beginning in the fall. Topic: overview of today's current practices with respect to interviewing and personnel communication and discipline procedures. The BCSA has met formally since October 2013. Topics of discussion have included: workplace safety, minute and ordinance content, retention, electronic meeting presentations, city/countywide blighted property review, pension reporting open records, Right to Know Law and Sunshine Act, 2020 census, real estate taxes, critical components for the 2017 MS4 plans, and job descriptions and personnel evaluations in the new millennium.

CELG and BCW&SA Open House

Tuesday, Oct. 17, 5:30-8:30 p.m., program starts at 6:30 p.m. Master Planner/Advanced Master Planner Awards, Smart Growth Alliance Award, Private Sponsor Recognition. Guest speaker: Ray H. Ott Jr., Ray Ott & Associates, will present, "Parking and Its Impact on Your Municipality." Parking is an issue in many urban and suburban developed areas. Does your community struggle with how many parking spaces are required for existing and new businesses along your "Main Street" or how much of a "sea of blacktop" is necessary for a store or shopping center? What are the alternatives to using the same old parking standards? Will changing how we manage parking requirements attract new businesses? Drinks and hors d'oeuvres will be served. Register online at www.albright.edu/localgov. For more information, contact Andrea Weist, Center for Excellence in Local Government, at 610-929-6503 or aweist@albright.edu

All events held in Roessner Hall unless otherwise noted.



**Berks County Water & Sewer Association
Monthly Board/ Membership Meeting**

Thursday, Oct. 19, 8 a.m. The BCW&SA meets monthly to discuss issues of major impact to the association and its members. Projects and training opportunities are identified.

**Berks County Water & Sewer Association Compromised
Water/Wastewater Facilities Tabletop Exercise**

Friday, Oct. 20, 9 a.m.-12:30 p.m. (Registration at 8:30 a.m.) Berks County Fire Training Center, Morgantown Road. Three water/wastewater operator credits. Emergency personnel (police, fire, etc.) are free with attending operator, but must register.

Berks County Boroughs Association (BCBA)

Wednesday, Oct. 25, 6:30 p.m. This is the bi-monthly meeting of the association. The BCBA regularly schedules a topic of mutual concern for the boroughs across Berks County. The topic this month is parking.

NOVEMBER 2017

Berks County Finance Officers Association

Wednesday, Nov. 15, 8:30 a.m.

**Berks County Water & Sewer Association
Monthly Board/Membership Meeting**

Thursday, Nov. 16, 8 a.m. The BCW&SA meets monthly to discuss issues of major impact to the association and its members. Projects and training opportunities are identified.

Advanced Master Planner Class – Downtown Real Estate

Thursday, Nov. 16, 6:30 pm. More details to come!

Berks Municipal Partnership Committee

Thursday, Nov. 30, 6:30 p.m. The BMP addresses the county and regional issues that the Berks County commissioners have with municipalities, and that municipalities have with commissioners.

DECEMBER 2017

Community Advisory Board Meeting (Invitation only)

Friday, Dec. 1. This is the governance board for the center. Its membership is drawn from the College, private sponsors, municipalities in Berks County and a representative of the BCW&SA.

Municipal Secretaries Meeting

Wednesday, Dec. 13, 8:30 a.m. The Berks County Secretaries Association (BCSA) is a group available to all municipal secretaries, managers and officials, functioning as municipal secretaries. The purpose is to receive direct training on issues of significance to the municipal secretary position, and to provide a forum for professional interaction and networking. Meetings are held bi-monthly on the second Wednesday, beginning in the fall. Topic TBD.

Newly Elected Officials Training; Four Night Series

Monday, Dec. 18, 6:30 p.m. What to expect at reorganization meeting. Designed for all elected supervisors, council members, commissioners, authority board members and new secretary/manager or authority managers. Special attention will be paid to responsibilities of newly or recently appointed elected or appointed officials. Full presentations at each session with take away documentation. (Future meeting dates and topics: Jan. 24, Your Job; Feb. 26, The Mysterious Executive Session; March 15, Finance and Operations)

**Berks County Water & Sewer Association
Monthly Board/ Membership Meeting**

Thursday, Dec. 21, 8-10 a.m. The BCW&SA meets monthly to discuss issues of major impact to the association and its members. Projects and training opportunities are identified.

All events held in Roessner Hall unless otherwise noted.

2018 DATES TO REMEMBER

PA Land Institute March 3
Municipal Officials Dinner March 22
BCW&SA Annual Conference July 25

More Information

Contact Andrea Weist at 610-929-6503 or aweist@albright.edu. Register online at www.albright.edu/localgov. Continue to check website for updates on classes/events.

Premier Sponsors



Hartman, Valeriano, Magovern & Lutz, P.C.



Gold Sponsors



ENGINEERING & CONSULTING SERVICES

