1. Period of Contract: The term of the contract is for one academic year consisting of two semesters from the first day of the fall semester (August 23, 2012 for new students and August 26, 2012 for returning students) until the last day of spring semester (May 19, 2013). This does not include official College recess periods, but will include the interim session only if the student is enrolled in classes, or participating in approved co-curricular activities. See terms of the contract for the student who begins after fall semester or who will graduate in the fall semester. Summer sessions will be for that session only.

2. Residential and Food Service Fees: The 2012-2013 residential and food service fees are listed on the Schedule of Tuition and Fees.

3. Damage Deposit: Students living in apartment housing and the graduate house are required to remit a damage deposit of $300.00. The damage deposit will be refunded, minus any indebtedness to the College, after the student checks out of student housing. The damage deposit will be rolled over to the next year for students living in apartment or graduate housing the next year.

4. Cancellation of the Contract:
   a) July 20, 2012 – If written notice of cancellation is received in the Office of Residential Life on or before this date, the contract is canceled, without financial penalty.
   b) After July 20, 2012 – the contract is binding and can only be canceled by paying a financial penalty of $500.00 for housing and food service; or $300.00 if the meal plan is retained despite no longer living on campus.
   c) Interim session – In addition to any fees outlined above, if the student participates in the Interim session and fails to maintain his or her annual residential housing and/or food service contract for both the fall and spring semesters for any reason, including canceling either or both aspects of the contract, separate Interim session and spring semester fees will be charged (see fee schedule for specific housing and food service fees).

5. Meal Plans: The student living in College housing, other than the Albright Woods Apartments or Graduate House, is required to participate in one of three meal plan options (Albright Gold Carte Blanche Plan; Silver 14 Flex or Bronze 10 Flex). The student classified as a freshman (having completed less than 8 semester courses) is required to participate in either the Albright Gold Carte Blanche Plan, or Silver 14 Flex meal plan. The student is allowed only one meal plan change each contract year beginning on the first day of classes in the initial semester of the enrollment period and ending on a specified date (see important dates on back of page). Special diets must be approved in advance by the director of food services.

(Students living in Albright Woods or Graduate House are not required to participate in a meal plan. However, if the student chooses to participate in a meal plan, he/she may choose any one of the five meal plan options and the contract is binding for the entire academic year).

6. Room Changes: The “room move hold” will be in place during the first two weeks of each semester and the student may not move during this time. Exceptions may be granted, based on availability, by the Director of Residential Life. Requests to change rooms must be made in the Office of Residential Life and approved by office personnel. The Office of Residential Life will work with the student during the 3rd and 4th weeks of each semester to resolve the student’s concerns (see important dates on back of page). After these dates, the student may incur an administrative fee of $30.00 for each move. Room change requests will not be honored after November 1 of the fall semester and after April 1 of the spring semester. If the student moves without permission from the Office of Residential Life, a $50.00 improper room move penalty will be assessed and the student must return to his/her assigned space.

OVER FOR IMPORTANT DATES
IMPORTANT DATES SHEET FOR 2012-2013

SUMMER SESSIONS

Summer 1 (May 29 – June 29, 2012)
    Housing opens May 28; classes begin May 29
    Deadline for meal plan changes
    Friday, June 1, 2012

Summer 2 (July 9 – August 3, 2012)
    Housing opens July 8; classes begin July 9
    Deadline for meal plan changes
    Monday, July 13, 2012

FALL SEMESTER

Last day to cancel Contract, without financial penalty
    Friday, July 20, 2012

Housing opens for new students @ 8:00 am
    Thursday, August 23, 2012

Room move hold period (no room changes)
    Thursday, August 23 to September 7, 2012

Housing opens for returning students @ 9:00 am
    Sunday, August 26, 2012

Room move period for fall semester
    Monday, September 10 to September 28, 2012

Deadline for meal plan changes
    Friday, September 7, 2012

Student housing remains open for fall break

Student housing closes for Thanksgiving break @ 6:00 pm
    Tuesday, November 20, 2012

Student housing re-opens @ 9:00 am
    Sunday, November 25, 2012

Student housing closes for December break @ 6:00 pm
    Friday, December 14, 2012

INTERIM SESSION

Student housing reopens for Interim session @ 9:00 am
    (Students must be enrolled in a class or participating in
    an approved activity to live in housing during Interim).

    Tuesday, January 1, 2013
    (classes begin Wednesday, January 2, 2013)

Student housing closes @ 6:00 pm
    (only students not returning in spring)

    Friday, January 18, 2013

SPRING SEMESTER

Student housing re-opens for spring semester @ 9:00 am
    Sunday, January 20, 2013

Room move hold period (no room changes)
    Sunday, January 20 to February 3, 2013

Room move period for spring semester
    Monday, February 4 to February 18, 2013

Deadline for meal plan changes (Spring enrollees only)
    Friday, February 1, 2013

Student housing closes for spring break @ 6:00 pm
    Friday, March 8, 2013

(Housing will remain open for approved international students, student teachers, student employees, and other students upon request in the Office of Residential Life.)

Student housing re-opens @ 9:00 am

Student housing remains open for Easter break

Student housing closes for end of year @ 6:00 pm

Housing closes for graduating seniors @ 7:00 pm

    Sunday, March 17, 2013
    Thursday, March 28 thru Sunday, March 21, 2013
    Tuesday, May 14, 2013
    Sunday, May 19, 2013