

# IQ Web Instructions:



1. To get started, visit the Albright website at [www.albright.edu](http://www.albright.edu) and click on the IQ Web icon.



2. Next, click on the Login button.

3. Enter your Login ID and Password.  
Your **Login Id** is the same as your **Webmail username**.  
Your **Password** is your **first initial of your first name, first initial of your last name, followed by the last 4 digits of your social security number**.

4. Click on the link for Online Registration.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Albright Student

Ms. Stacy L. Kellum

Albright COLLEGE

10/25/2006 10:17:58 AM

## Online Registration

\*\*\*\* Notice \*\*\*\*

### Online Registration Starting in April 2006 for Accelerated Degree Program Students

Online Registration is currently available for Accelerated Degree Program (DSP/DCP) students. Online Registration is not available for undergraduate students at this time.

To start the online registration process, please select an available Year/Term.

Year/Term	Status
2007/Spring	OK to Register
2006/Fall	You need advisor authorization to register.

5. Click on the "Go" button.

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Recommended browser for best viewing: Microsoft Internet Explorer 6.0  
Most features compatible with: Microsoft Internet Explorer 6.0

Albright Student

Ms. Stacy L. Kellum

Albright COLLEGE

10/25/2006 10:25:45 AM

## Online Registration

\*\*\*\* Notice \*\*\*\*

### Online Registration Starting in April 2006 for Accelerated Degree Program Students

Online Registration is currently available for Accelerated Degree Program (DSP/DCP) students. Online Registration is not available for undergraduate students at this time.

### Registered Courses for 2007/Spring

This page allows you to search for Courses, add courses to your Shopping Cart, add/drop courses to/from your Current Schedule, and finalize your Schedule. Select **Course Search** to search for courses. Select the **Add** checkboxes in the Shopping Cart and then select **Process** to add courses to your Current Schedule.

Process
  Course Search
  Empty Cart
  View Grid
  Return to Online Registration
  Help

You currently are not scheduled for any courses.

Your Shopping Cart is currently empty.

Course Search

6. To search and register for courses, click on the link for course search.

Albright Student

Navigation

- Personal Calendar
- Change Roles
- Home Page
- FAQ
- Log Off
- Albright College Web Site

Account Information

- Change Password
- Preferences

Courses

- Course Schedule
- View Grades
- Course Catalog
- Find Course Sections

Registration

- Online Registration
- Degree Progress
- Unofficial Transcript

Billing Information

- Account Information
- Current Balance
- Financial Aid

Community

- Faculty Office Hours
- Online Directory Search
- Albright College Rights & Privacy

Ms. Stacy L. Mallum

## Registration Course Filter

[Back to Registration](#)

Search

**Search Criteria**

Year Term: 2007/Spring

Session: **01 Session**

Sub Type: Any Sub Type

Department: Any Department

Results per page: 15

**Search Tips**

It is possible to enter wildcard values in text fields. See the chart below for valid wildcard characters.

**NOTE:** The Course Section Finder and Course Catalog Information Search Screens add one multi-character wildcard \* by default for the Course field after the search criteria is submitted.

Wildcard	Meaning
*	Any string of zero or more characters
_ (underscore)	Any single character

**Examples:**

- Find all courses that have three letters followed by 100 (e.g., BI0100, ART100...)

7. To refine your search, select 01 Session from the Session Drop Down.

Albright Student

Ms. Stacy L. Mallum

## Registration Course Filter

[Back to Registration](#)

[New Search](#) [Refine Search](#)

2007/Spring - Session = '01 Session'

Courses offered at Albright College

Session: 01 Session

[ACC101/Lecture/A - Financial](#) [Add to cart](#)

Department	Duration	Credits	Adds	Waits	Max. Status	Days	Time	Room
Accounting	Jan 22, 2007 - May 18, 2007	1.00	0	0	20 Open	Mon/Wed	10:00 am - 11:50 am	TEEL 101B

Available Credit Type(s): Credit

Instructor(s): Gertrude Eguae-Obazee

[1/Lecture/B - Financial](#) [Add to cart](#)

Duration	Credits	Adds	Waits	Max. Status	Days	Time	Room
Jan 22, 2007 - May 18, 2007	1.00	0	0	20 Open	Tue/Thu	9:00 am - 10:50 am	ALUMNI 103

Type(s): Credit

Instructor(s): Rose Reilly

[1/Lecture/C - Financial](#) [Add to cart](#)

Department	Duration	Credits	Adds	Waits	Max. Status	Days	Time	Room
Accounting	Jan 22, 2007 - May 18, 2007	1.00	0	0	20 Open	Tue/Thu	1:00 pm - 2:50 pm	ALUMNI 103

8. To register for a course, select the "Add to cart" link.

For a course description, click on the course link.

IQ Web - Registration Course Filter - Microsoft Internet Explorer

Address: http://206.223.112.70/iqweb/secure/st...

**Course Added**

The course has been added to your registration shopping cart. You may add it to your course schedule by returning to Registration and selecting its checkbox (located in the **Add** column) and select  Process. The course **will not** be added to your schedule unless you perform this step.

Here are the current contents of your shopping cart for 2007/SPRING:

**Albright College**      **Session: 01 Session**

Course	Section	Course Title	Credits	Duration	Day	Time
EDU402 OPEN	Lecture-E	Elem/ECE Prof Seminar	1.00	01/22/2007	Tuesday	5:00PM - 7:00PM
Available Credit Type(s): Credit						
Instructor(s): Margaret Place						
EDU409 OPEN	Lecture-A	Student Teaching	1.00	01/22/2007	ByArrange	8:00AM - 5:00PM
Available Credit Type(s): Credit						
Instructor(s): L. Susan Seidenstricker						

Close this window

There are more courses meeting your selection criteria.

Next Courses

New Search    Refine Search

Back to Registration

Help

9. If the course was added, this box will appear on your screen. Next, click the "Close this window" link. Repeat these steps to register for additional courses.

**IMPORTANT!!**  
 You have **NOT** finished!  
 In order for you to make your course selection "official", you must **process** the registration.

IQ Web - Registration Course Filter - Microsoft Internet Explorer

Address: http://206.223.112.70/iqweb/secure/student/webreg/...

Albright Student

Navigation: Personal Calendar, Change Roles, Home Page, Log Off, Albright College Web Site, Account Information, Courses, Degree Progress, Billing Information, Community.

Mr. Stacy L. Kealum      10/25/2006, 10:54:05 AM

**Registration Course Filter**

Back to Registration

New Search    Refine Search

2007/Spring    Courses Like 'edu', Session = '01 Session', Course Section > 'EDU360/Lecture/A'

Courses offered

Session: 01 Session

Course	Section	Course Title	Credits	Adds	Waits	Max. Status	Days	Time	Room
EDU362/Lecture/A- N-6 Science/Health			1.00						
Department	Duration								
Education	Jan 22, 2007 - May 18, 2007								
Available Credit Type(s): Credit									
Instructor(s): Margaret Place									
EDU362/Lecture/B- N-6 Science/Health			1.00	0	0	15 Open	TueThu	11:00 am - 12:20 pm	MASTER 13
Available Credit Type(s): Credit									
Instructor(s): Margaret Place									
EDU362/Lecture/C- N-6 Science/Health			1.00	0	0	15 Open	TueThu	1:00 pm - 2:20 pm	MASTER 13
Available Credit Type(s): Credit									
Instructor(s): Margaret Place									

Back to Registration

10. Click the "Back to Registration" link.

IQ Web - Online Registration - Microsoft Internet Explorer

Address: http://206.223.112.70/iqweb/secure/student/webreg/RegMain.asp?FromFilter=TRUE

**Registered Courses for 2007/Spring**

This page allows you to search for Courses, add courses to your Shopping Cart, add/drop courses to/from your Current Schedule or Waitlist, and finalize your Schedule. Select **Course Search** to search for courses. Select the **Add** checkboxes in your Shopping Cart and then select **Process** to add courses to your Current Schedule.

Process
  Course Search
  Empty Cart
  View Grid
  Return to Online Registration
  Help

You currently are not scheduled for any courses.

**Shopping Cart Contents**  
Albright College      Session: 01 Session

Add	Course	Section	Course Title	Credits	Day	Time	Location
<input checked="" type="checkbox"/>	EDU402 OPEN	Lecture-E	Elem/ECE Prof Semina	1.00			
Available Credit Type(s): Credit							
Instructor(s): Margaret Pisce							
<input checked="" type="checkbox"/>	EDU409 OPEN	Lecture-A	Student Teaching	1.00			
Available Credit Type(s): Credit							
Instructor(s): L. Susan Seidenstricker							

Process
  Course Search
  Empty Cart
  View Grid
  Return to Online Registration
  Help

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11. To process the registration, check the box located to the left of the course(s) you just added, and then click the "Process" link.

IQ Web - Online Registration - Microsoft Internet Explorer

Address: http://206.223.112.70/iqweb/secure/student/webreg/RegMain.asp

**Online Registration**

\*\*\*\* Notice \*\*\*\*

**Online Registration Starting in April 2006 for Accelerated Degree Program Students**

Online Registration is currently available for Accelerated Degree Program (DSP/DCP) students. Online Registration is not available for undergraduate students at this time.

You have made changes to your schedule without errors. If you would like to make additional schedule changes, please select Make Schedule Changes.

Make Schedule Changes
  Help

**Registered Courses for 2007/Spring**

**Current Schedule**  
Albright College      Session: 01 Session

Course	Section	Course Title	Credits	Start	End	Day	Time	Location
EDU402	Lecture-E	Elem/ECE Prof Semina	1.00	01/22/2007	05/18/2007	Tuesday	5:00PM - 7:00PM	MASTER/13
Credit Type: Credit								
Instructor(s): Margaret Pisce								
EDU409	Lecture-A	Student Teaching	1.00	01/22/2007	05/18/2007	ByArrange	8:00AM - 5:00PM	
Credit Type: Credit								
Instructor(s): L. Susan Seidenstricker								

**Total Credits: 2.00**

Congratulations!!! You have completed the process.

A few notes to remember:

1. To make changes after you have processed your schedule, select the “Make Schedule Changes” link.
2. To drop a course, check the “Drop” box next to course. To add a course, follow the steps above for adding a course. After you have made your changes, select “Process”.
3. Online Registration will be open through December 1, 2006. After this date, all changes must be made through the Registrar’s Office.
4. Should you encounter problems or have any questions with the IQWeb system, please contact your academic advisor or the helpdesk at 610.921.7676 or ext. 7676. Questions about courses, course requirements, prerequisites, etc. should be directed to your academic advisor or the Registrar’s Office at 610.921.7256 or ext. 7256.