

INDIVIDUALIZED STUDY PROGRAM

At any time prior to April of the sophomore year, a student may submit a program proposal for an area of concentration different from those outlined in the College catalog. Such a program must provide for completion of the general studies requirements: include at least three academic disciplines; contain at least one 400-level course in each of two areas of study; consist of 14 courses (five courses in the first discipline, five courses in the second discipline, and four courses in the third discipline); and be clearly superior to standard concentration requirements in meeting the student's academic or occupational goals.

Students interested in developing an Individualized Study Program (ISP) should find an advisor familiar with the student's goals as well as the general areas of study in which the student intends to concentrate. With the help of the advisor, the student will submit a proposal for the Individualized Study Program to the Curriculum Development Committee. Following approval, the student is given registration priority to facilitate timely completion of the program.

Changes in the approved program must also be approved by the Curriculum Development Committee.

Procedure:

1. The student should seek a member of the faculty who is willing to serve as an advisor. The faculty advisor should be familiar with the general areas of study in which the student intends to concentrate.
2. With the help of the faculty advisor, the student should prepare a proposal for the Curriculum Development Committee. This proposal should include a clear statement of the purpose of the program as well as a complete listing of courses to be taken.
3. A copy of the proposal form should be submitted to the chairperson of the Curriculum Development Committee. The form should include a statement of approval signed by the faculty advisor and the chairperson of the department of each principal area of study.
4. The Committee will act on each Individualized Study Program Proposal, granting approval to those programs which clearly show a liberal arts emphasis and which are superior to existing programs in meeting the academic goals of the student.
5. The Committee may request the student and his/her faculty advisor to appear before the Committee to further explain the proposal, or it may offer suggestions for improvement of the proposed program before granting approval.
6. Any changes to an approved Individualized Study Program (even one course) should be submitted to the Curriculum Development Committee in the same manner as a new proposal, including approvals by advisor and department chairpersons.

Guidelines:

1. The proposal should indicate the degree toward which the student is working.
2. The proposal should show a strong liberal arts emphasis with a balance of lower and upper division courses in each area proposed.
3. The proposal should clearly demonstrate the uniqueness of the Individualized Study Program.
4. The proposal should show the efficacy of the Individualized Study Program toward the student's long- range academic plans.
5. The proposed individualized study program should follow the general academic requirements of the college, including all general studies requirements and at least two 400- level courses in two or more of the proposed areas if study.
6. Only those departments in which the student has taken a minimum of four courses will be indicated on the student's transcript.

Students Please Note: Keep this section for your records.

Individualized Study Program Proposal

Name: _____ Date: _____

Graduation Year: _____ Degree (AB or BS): _____

ISP Areas: 1. _____ 2. _____
3. _____ 4. _____

Describe below (a) the purposes of your Individualized Study Program, (b) how it relates to your future academic and occupational plans, (c) why the program is unique relative to the various concentrations provided by the standard college curriculum, and (d) how the liberal arts emphasis is maintained within your proposed program of courses.

Graduation Requirements and Curriculum

The minimum requirements for graduation from Albright College are the completion of thirty-two course units and The Experience (attendance at sixteen cultural events). A student must also have a 2.00 overall grade point average in the courses required for the Area of Concentration.

1. **General Studies Courses**- Eleven to fifteen courses in the following:

English Composition – Two courses, English 101 and English 102. Certain students may be exempt from English 101.

Humanities – Four courses from at least three of the following areas:

1. Literature
2. History or Advanced Foreign Language Cultural
3. Philosophy
4. Religious Studies

Foreign Language – One to three courses of the same language:

1. Beginning with Elementary Level – Elementary 101, 102, Intermediate 201
2. Beginning with Intermediate Level – Intermediate 201, 202
3. Beginning with Advanced Level – Advanced 301

Native speakers of another language are exempt from this requirement

Natural Science – One laboratory course in Biology, Chemistry, or Physics.

Certain Special Interest (SPI) courses also meet this requirement.

Quantitative Reasoning – One course that involves numerical analysis from Mathematics, Accounting, Statistics, or other designated areas.

Social Science – Two courses from two different Social Sciences, Economics, Political Science, Psychology, or Sociology/Anthropology. Statistics courses do not meet this requirement.

Fine Arts – One course from Art, Music, or Theater. Participation in Choir, Orchestra, or Band for four semesters will also satisfy this requirement.

Interdisciplinary – One course

2. **Area of Concentration Courses** – Generally, thirteen courses for a single Area of Concentration and fourteen courses for a Combined Area of Concentration.
3. **Elective Courses** – Approximately four courses selected by the student

Name: _____ Date: _____

Please indicate below the courses to be considered part of your Individualized Study Program. Courses taken to satisfy General Studies requirements do not count as part of the Individualized Study Program.

First Area : _____

Course Number	Department	Course Title
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total unit courses in first area _____

Second Area: _____

Course Number	Department	Course Title
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total unit courses in second area _____

Name: _____

Date: _____

Third Area : _____

Course Number

Department

Course Title

Total unit courses in third area _____

Fourth Area : _____

Course Number

Department

Course Title

Total unit courses in fourth area _____

Total number of units in Individualized

Study Program _____

Name: _____

Date: _____

Elective Courses

Please indicate below those courses you have taken or will take which are neither
GENERAL STUDIES courses nor INDIVIDUALIZED STUDY PROGRAM
concentration courses.

Course Number	Department	Course Title
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Elective unit Courses _____

Total Individualized Study Courses _____

Total General Studies Courses _____

Total unit courses in College Program

(must be 32 or more) _____

Name: _____ Date: _____

Course Calendar

Please indicate below the courses you have taken and will take (indicate the later with an asterisk *) for your degree from Albright. Indicate any transfer credits with two asterisks (**) and indicate below the term entry the school where the course(s) was/ were taken.

Academic Term _____	Year _____	Academic Term _____	Year _____
Course	Department	Course	Department
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Academic Term _____	Year _____	Academic Term _____	Year _____
Course	Department	Course	Department
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name: _____

Date: _____

Academic Term _____ Year _____

Course	Department
_____	_____
_____	_____
_____	_____
_____	_____

Academic Term _____ Year _____

Course	Department
_____	_____
_____	_____
_____	_____
_____	_____

Academic Term _____ Year _____

Course	Department
_____	_____
_____	_____
_____	_____
_____	_____

Academic Term _____ Year _____

Course	Department
_____	_____
_____	_____
_____	_____
_____	_____

Student's Signature

Advisor's Signature

Date

Curriculum Development Committee

Date

First Area Chair Approval

Second Area Chair Approval

Third Area Chair Approval

Fourth Area Chair Approval